

Finance Committee

Meeting Minutes

March 26, 2012

The meeting was called to order at 4:30 PM

Members Present: John Galloway, Tom Poole, Dave Boggs, John Almer, John Roth, Frank Halpin
Members Absent: Ralph Wagner

Also Present: Ron Severson, Shawn Hamilton, Sandy Pommier, Susan Bates, Lana Phillips, John Callahan, Tawnya Mack, Denise Kasper

A motion to approve the claims was made by Almer, seconded by Boggs. Motion carried.

A motion to approve the minutes from the March 12, 2012 meeting was made by Roth, seconded by Almer. Motion carried.

No Public Comment.

Mack & Associates P.C.-Contractual Agreements:

Tawnya Mack reviewed the contractual agreements for audit and budget preparation services. Galloway stated that there was a significant jump in the fees. Mack explained that the last few years there had been excessive calls from department heads, and increased documentation requirements. Mack suggested that the majority of the inquiries be funneled through the County Administrator which would decrease her time, therefore decreasing the fees. A motion to recommend to the County Board the contractual agreement between Mack & Associates P.C. and County of Grundy for budget preparation for the year ended 2012 (budget year ended 11/30/2013) in the amount of \$6,000.00 was made by Almer, seconded by Halpin. Motion carried.

A motion to recommend to the County Board the contractual agreement between Mack & Associates P.C. and County of Grundy for auditing and consulting services for fiscal years ending 11/30/2012 (\$36,500.00) 11/30/2013 (\$38,125.00) and 11/30/2014 (\$39,750.00) was made by Poole, seconded by Roth. Motion carried.

Salaries for Coroner & Circuit Clerk:

The committee discussed the matter of setting the salaries that are required to be set 180 days prior to the next election for a four year term. The salaries recommended by the Personnel Committee were reviewed and Callahan presented his proposed salaries. Galloway stated that action will be taken at the next meeting.

Under New/Old Business

Coroner Office Remodel Request: Callahan told the committee that the Facilities Committee had recommended to the Finance Committee that the Coroner be authorized to complete the remodeling project in his office not to exceed \$1500.00. Roth stated that a tour was taken of the office and was in favor of the request, as was Boggs; stating that the Sheriff expressed the importance of the office being conducive to providing a comfortable atmosphere for the visitors. A motion to approve the expenditure not to exceed \$1500.00 was made by Roth, seconded by Boggs. Motion carried.

FY2012 Budget Update:

Hamilton discussed the status of the budget concentrating on the County Board, Technology, Health Department and Contingencies. Galloway asked Hamilton to bring any changes to the committee prior to taking action as well as providing the committee with a monthly update of the budget status.

A motion to adjourn was made by Almer, seconded by Poole. Motion carried.