

Finance Committee

Meeting Minutes

October 24, 2011

The meeting was called to order at 4:39 PM

Members Present: John Galloway, Ralph Wagner, John Almer, Frank Halpin, Dave Boggs, John Roth (at 4:47)

Members Absent: Tom Poole

Also Present: Board Chairman Ron Severson, County Administrator Shawn Hamilton, Board Secretary Sandy Pommier, Assistant State Attorney Susan Bates, County Clerk Lana Phillips

A motion to approve the claims was made by Almer, seconded by Halpin. Motion carried.

A motion to approve the minutes from the October 7, 2011 meeting was made by Boggs, seconded by Wagner. Motion carried.

No Public Comment

County Web Site Upgrade Proposal:

Pommier provided the proposals that were reviewed and discussed at the Technology Committee meeting on October 18, 2011 which motioned to hire Klovera for the upgrades with an amount not to exceed \$15,000.00. Bates added that there had been a problem with the company that submitted the only other proposal involving potential legal issues. Hamilton told the committee that the IT Department was not comfortable with committing to additional work on the web site if the committee did not choose the whole package vs the site being partially completed by the vendor. The committee discussed the state of the current IT budget and where the funding would come from for the upgrades. A motion was made by Boggs, seconded by Wagner to recommend to the County Board to pay up to \$15,000.00 out of the contingency line item for the website upgrades. Upon roll call, one nay (Halpin), five ayes, motion carried.

Budgeting-Court Related Expenses-13<sup>th</sup> Judicial Court:

Severson explained to the committee that many discussions have occurred in regards to the reasons and/or legal requirement that the board has to paying a portion of the funding for investigators and staff for the 13<sup>th</sup> Judicial Courts. He stated that Judge Marsaglia told him that the county is required to pay the portion for the staff, however the remaining \$31,256.97 for the investigators is not required by law. Boggs said that JD Flood is proposing changes in his department staff that will utilize these funds, however the initial plan was to save the money and suggested an amount of \$10,000.00 be set aside for an investigator as needed. Boggs added that on October 21, 2011, Hamilton had

sent a letter to Judge Ryan alerting him of the contemplated change. A motion was made by Boggs, seconded by Roth to add a line item to the budget in the amount of \$8,000.00 for investigators. Motion carried. Pommier questioned the necessity of a motion to remove the funds from the FY2012 budget. A motion was made by Almer, seconded by Wagner to take the \$31,256.97 out of line item #01-02-18-6547 (Court Related Expenses). Motion carried.

**FY2012 Budget Review Changes:**

Hamilton told the committee that he had talked to auditor Tawnya Mack and the final budget will be presented at the next meeting.

No executive session was held.

**Old Business:**

Roth reminded the committee that the FY2012 budget reflects reduced amounts in the board member per diem and mileage line items due to an effort to save tax payers dollars by consolidating some of the committee meetings. Galloway suggested reaching out to department heads for their input.

Halpin shared his concerns with the Host Agreement with Envirotech in regards to the scholarship going to a Morris student.

Severson reminded the committee that the workshop with the negotiation attorneys is scheduled for October 27, 2011 at 6:30 PM and 7:00 PM.

A motion to adjourn was made by Almer, seconded by Wagner. Motion carried.