# HEALTH COMMITTEE MEETING MINUTES November 21, 2012

County Board Members in attendance: Dick Steele, Millie Dyer, David Welter, Tom Poole, Frank Halpin

County Employees in attendance: Ron Severson, Board Chair

**Public Health Members in attendance:** Kay Lynn Shoemaker, Chris Donley, Dian Brown, Mike Boyle, Judy Bailey

Guests: Terry Christensen

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- I. Call to Order: Dick Steele, Health Committee chair, called the meeting to order at 8:30 a.m.
- **II.** Approval of Agenda: M. Dyer made a motion to accept the agenda as presented. D. Welter seconded. Motion carried.
- III. Review of Minutes: The Health Committee minutes from October 19, 2012 were approved to be placed on file for the December 2012 County Board meeting. M. Dyer made a motion to accept the Health Committee minutes from October 19, 2012. D. Welter seconded the motion, Motion carried.

The Board of Health minutes of October 17, 2012 were reviewed.

- IV. Public Comment: None
- V. Staff Update: Currently open position of Environmental Health Secretary. In-house interviews have been held and will be offering out the job next week. Board of Health members; Joan Sereno and Dr. John Roth have resigned their positions on the Board of Health.
- VI. Review of Administrator's Report: K. Shoemaker gave the Public Health Administrator's report for October 2012.

# VII. Division Reports:

Nursing Report: : J. Bailey reported remaining flu vaccine is in line with projected amount needed. Flu immunizations given appear to be consistent with last years figures. The TB board met on October 23, 2012 discussed topics were: TB testing for the homeless populations as well as reaching out to clients in the mental health/substance abuse programs, money from the TB fund to cover the cost of testing for those who do not have Medicaid, insurance or are unable to pay. J. Bailey stated she has contacted area physician asking them not to send unqualified persons to the health department for vaccines. There are strict guidelines that need to be followed for Vaccine for Children and if not followed the program will be lost. J. Bailey reported statistically children immunized and vaccinations given were higher than previous months. Also Medicaid Presumptive Eligible (MPE's) apps and pregnancy tests given were also higher than previous months.

Mental Health Report: In S. Hudson's absence the committee reviewed the Mental Health Report.

<u>Environmental Health Report</u>: M. Boyle reported two food classes trainings were held, food and well and septic inspections continue to be steady. M. Boyle noted Environmental revenue lines have all been exceeded from initial projection.

<u>Senior Programs Report:</u> C. Donley reported Medicare D open enrollment period began October 15<sup>th</sup> and ends on December 7<sup>th</sup>. Healthcare and Family Services (HFS) will be reviewing our Community Care Program on November 27, 28, and 29<sup>th</sup>. Statistically the division is in-line on what was projected.

F. Halpin motioned for Nursing, Mental Health, Environmental Health, and Senior Programs Reports be placed on file as presented. T. Poole seconded. Motion carried.

## VIII. Other Business

**FY2013 meeting dates:** D. Welter motioned to accept the FY2013 Health Committee meeting dates as presented and to be placed on file. M. Dyer seconded. Motion carried.

## IX. Cash Receipts / Financial Report:

K. Shoemaker reviewed the Cash Receipts and Expenditures for October 2012. Motion to approve the Cash Receipts and Expenditures for October 2012 was made by T. Poole and seconded by T. M. Dyer. Motion carried.

D. Welter left the meeting at 8:40am.

#### X. Review and Signing of Claims:

K. Shoemaker distributed the prior approved November 2012 Claims by the Board of Health for review and signing. F. Halpin made the motion to pay the Claims as presented, T. Poole seconded. Motion carried.

## XI. Executive Session

none

## XII. Action as a Result of Executive Session: none

Adjournment: Motion made by F. Halpin and seconded by M. Dyer to adjourn. Motion carried. The meeting adjourned at 8:56 am.

Minutes Taken by D. Brown Edited by K. Shoemaker

# **COMMITTEE MEETING SIGN IN SHEET**

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