HEALTH COMMITTEE
MEETING MINUTES
April 21, 2011

County Board Members in attendance:*, Dick Steele, Millie Dyer, David Welter, Tom Poole*

County Employees in attendance: *Ron Severson, Susan Bates, Denise Kasper, Dan Duffy (left the meeting at 8:45am)*

Public Health Members in attendance: *Kay Lynn Shoemaker, Barb Thetard, Mike Boyle, Dian Brown, Susan Hudson, Chris Donley*

Guests: *Kelly Hitt, GC Health Dept Volunteer Coordinator*
Donna Lee, GC Emergency Response Coordinator

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Call to Order: *D.* Steele called the meeting to order at 8:31 am.

Approval of Agenda: M. Dyer made a motion to accept the agenda as presented. D. Welter seconded. Motion carried.

Review of Minutes: The Health Committee minutes from March 18, 2011 were amended to with the change of; ~~March 19, 2010~~ to March 18, 2011. They will be put on file for the May's 2011 County Board meeting. The approved Board of Health minutes of March 16, 2011 were reviewed.

D. Welter motioned to accept the amended Health Committee minutes of March 18, 2011. D. Steele seconded the motion. Motion carried.

Public Comment: none

Staff Update:
Leanne Stone- Mental Health Secretary, part-time at 21 hours- replacement
Amber Boeschel – Mental Health Therapist – part-time at 28 hours- filled vacant existing position
Sharon Walsh – Senior Program Secretary – part-time at 20 hours- replacement
Debbie Hennigan- Mental Health Secretary – part-time at 20 hours- replacement

Emergency Preparedness Presentation: D. Lee and K. Hitt talked to the committee about the health department's emergency preparedness program and emergency preparedness volunteer program.

Administrator's Report: K. Shoemaker gave the Public Health Administrator's report for April 2011. Motion to approve the report was made by M. Dyer and seconded by T. Poole. Motion carried.

Cash Receipts/Financial Report: K. Shoemaker reviewed the cash receipts for March 2011. Motion to approve the cash receipt reports was made by T. Poole and seconded by M. Dyer. Motion carried. K. Shoemaker reviewed the expenses for the months of March 2011. Motion to approve the expense report was made by T. Poole and seconded by M. Dyer. Motion carried.

Approval of Claims: K. Shoemaker distributed the prior approved April 2011 claims by the Board of Health for review and signing. D. Welter made the motion to pay the claims as presented. M. Dyer seconded the motion. Motion carried.

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Division Reports:

Environmental Health: M. Boyle presented the 1st Quarter Environmental Health report. Inspections seem to be consistent with last year. Temp. event permits are beginning to come in for the year. There is one new facility opening in Coal City to date. The Well and Septic inspections conducted should pick up with warmer weather. The division has started to track nuisance complaints in a database starting this quarter as to open and closed. There has been no West Nile Virus (WNV) activity during this quarter. Equipment and mosquito trap placement is currently being reviewed.

Mental Health: The 1st Quarter Mental Health Report was presented by S. Hudson. Requests for service is 96 to date. Substance Abuse has the highest requests for service to date. S. Hudson stated there is a rise in prescription drug abuse. Three (3) C&A and two (2) adult clients have been re-hospitalized to date. S. Hudson stated the waiting list appears to be decreasing from prior years. According to Morris Hospital, there have been 259 suicide presentations, a increase from 2008 and 2009. Non-officially there has been one suicide this year to date. Court/Probation ordered Substance Abuse Assessment are currently at ten (10) and Parole-Ordered Drug &Abuse Assessments are currently at thirteen (13).

Nursing: The 1st Quarter Nursing Report was presented by B. Thetard. For Public Health Week a car safety check was held for WIC clients. Grundy County Sheriff's Department and two State Trooper's checked car seats for safety and correct installation in vehicles. The Rotary Club and Wal-mart donated money to purchase car seats for clients. One (1) of the car seats was replaced. Staff attended a very informative Shaken Baby Syndrome presentation. B. Thetard stated she hopes to use some of this training in her division for clients. The division is working toward more media coverage and community involvement with their programs. B. Thetard explained the contracts we have with area schools for nursing services and vision and hearing testing. VNA (Visiting Nurses Association) will be coming to Grundy County every Wednesday to provide services to residents not provided by the health department.

Seniors Programs: C. Donley presented the 1st Quarter Senior Programs report. Information and Assistance is at 1055 units/contacts which is its highest quarter to date and Case Management hours at 584 has also risen by more than 100 hours over the past two months. Respite hours have increased which could be due to people becoming aware of the service and using the funds. Trainings, Conferences and Surveys were attached to the report.

Other Business:

Hay Grade:
No discussion. Tabled at April 2011 BOH meeting.

Executive Session:
At 9:31 am, the Committee went into Executive Session to discuss personnel issues on a motion made by M. Dyer and seconded by T. Poole. On a roll call vote, said motion prevailed by the following vote, Ayes Health Committee members: Steele, Poole, Dyer, Welter. Total ayes: 4; Nays: none. Absent: F. Halpin.

At 9:55 am the Committee returned to open session on a motion made by M. Dyer and seconded by T. Poole. Motion carried.

ACTION AS RESULT OF EXECUTIVE SESSION
none

Adjournment: Motion made by T. Poole and seconded by M. Dyer to adjourn. The meeting adjourned at 9:54 am. Motion carried.

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Minutes taken by: D. Brown
Edited by: K. Shoemaker

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