

**HEALTH COMMITTEE
MEETING MINUTES
August 20, 2010**

- I. Call to Order:** The meeting was called to order at 8:32 a.m.
County Board Members in attendance: Ann Gill, Dick Steele, Ron Severson, Tom Poole

County Employees/Officials in attendance: Dan Duffy

Public Health Members in attendance: Kay Lynn Shoemaker, Barb Thetard, Mike Boyle, Susan Hudson, Chris Donley

Guest: None
- II. Approval of the Agenda:** Ann Gill made a motion to approve the agenda as presented. Tom Poole seconded the motion. The motion carried unanimously.
- III. Review of Minutes:** The Health Committee minutes from July 23, 2010 were presented. Ann Gill made a motion to accept the Health Committee minutes of July 23, 2010. Dick Steele seconded the motion. The motion carried unanimously.
- IV. Public Comment:** None
- V. Staff Update:** Susan Hudson informed the Committee about the hiring of a contractual employee to assist with the work load.
- VI. Review of Administrator's Report:** Kay Lynn Shoemaker presented her report. She highlighted the budget figures. She also highlighted that she is continuing to seek additional bids for the IPLAN. Thus far she has not been able to obtain additional bids.

A motion to approve the Administrator's Report was made by Ann Gill. The motion was seconded by Tom Poole and unanimously carried.
- VII. Review of Cash Receipts/Financial Report:** Kay Lynn Shoemaker reviewed the cash receipts briefly. It was confirmed that vaccine for the upcoming flu season had been ordered and the reason for the timing was given. It was also discussed that the Psychiatric Nurse's position was going to be filled, but the hours per week were not certain.

A motion to approve the expense report was made by Tom Poole. The motion was seconded by Dick Steele and unanimously approved.
- VIII. Review and Signing of Claims:** Kay Lynn Shoemaker distributed the claims that had been approved by the Board of Health at the August 18, 2010 meeting for review and signing. Ann Gill made the motion to pay the claims as presented. The motion was seconded by Dick Steele and unanimously approved.
- IX. Division Reports:**
A. Environmental Health: Food program inspections continued in comparable volume to past inspection volume. West Nile Virus surveillance continues with the collection of mosquitoes throughout the County. Six birds have also been collected, but only two were

forwarded to the State Health Department for testing. There has not been any West Nile Virus detected within the County. A motion to approve the report was made by Tom Poole and seconded by Dick Steele. The motion carried unanimously.

B. Mental Health: the number of clients seen through the various programs and services provided by Mental Health were discussed. A report and information about suicides and the increase in suicides and suicide attempts were reviewed. A motion to approve the report was made by Dick Steele and seconded by Tom Poole. The motion carried unanimously.

C. Nursing: The Back to School event was good for the community, but there were not enough people taking advantage of it for the time spent on this event. The services offered by the Health Department at the event were the same services routinely provided here at routine clinics. There were 23 children seen who received 66 immunizations. Many other services that were present were very well utilized. A motion to approve the report was made by Tom Poole and seconded by Ann Gill. The motion carried unanimously.

D. Seniors Program: In highlighting the report, it was pointed out that case management was down a little, but that correlated with the recent staff shortage. Other information highlighted increases in services provided. A motion to approve the report was made by Tom Poole and seconded by Ann Gill. The motion carried unanimously.

X. Other Business: None

XI. Other – Executive Session:

At 9:22 a.m., the Health Committee went into Executive Session to discuss personnel issues on a motion made by Tom Poole and seconded by Ann Gill. On a roll call vote, said motion prevailed by the following vote, Ayes Health Committee members: Gill, Steele, Severson, Poole. Total ayes: 4; Nays: none. Absent Committee members: Redford

Tom Poole made a motion to go into regular session. The motion was seconded by Ann Gill and carried unanimously.

XII. Actions as Result of Executive Session: None

XIII. Adjournment: Tom Poole made a motion to adjourn. The motion was seconded by Dick Steele and carried unanimously. The meeting adjourned at 9:40 a.m.