

**HEALTH COMMITTEE
MEETING MINUTES
June 18, 2008**

County Board Members in attendance: Dick Steele, Dick Joyce, Ken Iverson, Ron Severson, Greg Redford, Frank Halpin

County Employees in attendance: Dan Duffy

Public Health Members in attendance: Kathy Smith, James Leonard (4:45)

Guests: None

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Call to Order: D. Steele called the meeting to order at 4:32 pm.

Review of Minutes: The Health Committee minutes from May, 2008 were presented to be put on file for the July Board meeting. The Board of Health minutes of May, 2008 were reviewed. R. Severson made a motion to accept the minutes and D. Joyce seconded the motion. Motion carried.

Public Comment: None

Administrator's Report: K. Smith gave the Public Health Administrator's report for June and reviewed the Health Department's preliminary budget for FY09. Motion to approve report made by R. Severson and seconded by K. Iverson. Motion carried.

Cash Receipts / Financial Report: K. Smith reviewed the cash receipts (attached). Motion to approve report made by D. Joyce and seconded by G. Redford. Motion carried. K. Smith reviewed the expenses for the month. Motion to approve report made by D. Joyce and seconded by G. Redford. Motion carried.

Approval of Claims: K. Smith distributed the June claims for approval. Board members signed the vouchers and G. Redford made the motion to pay claims as presented. D. Joyce seconded the motion. Motion approved.

Other Business:

Temporary Food Stands:

- James Leonard joined the meeting to discuss the situation with Temporary Food Stands / Hotdog grilling for the Public and new procedures to provide help and guidance to event coordinators and ensure safe food to event participants.
- Discussion regarding problems with previous weeks' "Brown Bag Event". K. Iverson asked if we were working with these event coordinators as there have been problems over the last couple of weeks.
- F. Halpin stated he has been receiving complaints over the handling of these "Brown Bag Events" by our EH Staff. He would like to see the Environmental Health Department make this process simpler for people rather than impose rules that makes it impossible for people to host the event and they decide it isn't worth it. No one wins in that situation.
- J. Leonard stated he is trying to help them hold the event safely.
- D. Steele reiterated the need to keep people safe at these outings. We don't want people getting sick from improper food handling.
- R. Severson suggested creating a "Do's and Don'ts" of Grundy County handout for the temporary food handlers. J. Leonard said he was working on this.

Complaints regarding EH:

- Complaint received from the builder associated with the new Arby's. He is upset with the way he was treated by a member of the Environmental Health Department while building / inspection process of the Arby's. Discussion among Committee as to what happened and why and what can be done to ensure it does not happen again.

Reminder: we should handle situations with a congenial attitude and a cooperative spirit. We are here to help them with the process.

Adjournment: Motion made by K. Iverson and seconded by R. Severson to adjourn the meeting at 5:40 pm.

As recorded by Kathy Smith