# HEALTH COMMITTEE MEETING MINUTES April 19, 2013

County Board Members in attendance: Millie Dyer, John Almer, Teryl Lundeen, Deb Warning, Vicki

Geiger

Absent: None

County Employees in attendance: Dan Hoppe, Grundy County HR

**Public Health Members in attendance:** Kay Lynn Shoemaker, Dian Brown, Mike Boyle, Susan Hudson, Judy Bailey, Ventress Herron

Guests: Terry Christensen

\* \* \* \* \*

Call to Order: M. Dyer, Health Committee chair, called the meeting to order at 8:30 a.m.

Approval of Agenda: J. Almer made a motion to accept the agenda as presented. T. Lundeen seconded. Motion carried.

**Review of Minutes:** The Health Committee minutes from March 22, 2013 were approved to be placed on file for the May 2013 County Board meeting. J. Almer made a motion to accept the Health Committee minutes from March 22, 2013. V. Gieger seconded the motion. Motion carried.

The Board of Health minutes of March 4, 2013 were reviewed. T. Lundeen motioned to accept the Board of Health minutes of March 4, 2013 as presented. J. Almer seconded. Motion carried

The Board of Health minutes of March 22, 2013 were reviewed. J. Almer motioned to accept the Board of Health minutes of March 22, 2013 as presented. T. Lundeen seconded. Motion carried

**Public Comment:** Terry Christensen commended the county on their involvement with the flooding waters on April 18, 2013

Staff Update: J. Bailey will be interviewing for a part time public health nurse open position. She will be taking her recommendation to the Board of Health to increase this position to full time at the May Board of Health meeting. V. Herron introduced himself as the Interim Senior Program Director in the absence of the Senior Program Director. The Volunteer Coordinator position has been reposted. The Well and Septic Coordinator, Amy Lantis has resigned from Environmental Health. Her last day will be April 26, 2013. The position has been posted; no applications have been received to date. Interviews have started for the open financial position.

Review of Administrator's Report: K. Shoemaker gave the Public Health Administrator's report for April 2013. Covered in the report were; open financial position, Government Day- April 10, 2013, attendance to the Annual Area Agency meeting, Conference call with the Illinois Consortium, Drug and Alcohol Abuse audit, a fire and tornado drill were conducted, discussed were the noise problems in offices adjacent to meeting rooms. K. Shoemaker stated she has resigned her position as Health Department Administrator and her last day is tentatively set for April 26<sup>th</sup>.

The April 2013 Administrator's report was approved on a motion made by J. Almer and seconded by D. Warning. Motion carried.

### Division Reports:

Mental Health 1st Quarter Report: S. Hudson reported she was interviewed for an article in the Visions Section of the Morris Daily Herald on 2/15/13. An article on Autism written by John Moss for the Behavioral Health Alliance bi-monthly newsletter was submitted. J. Moss was also selected for training as a mental health first aid trainer. Challenges for the department include; Inability to adequately protect privacy and not create distractions within the work environment even with use of music in the group room, concerns regarding safety and liability issues with clients following our first incident involving a young adolescent. Psychiatric needs – possible need to contract with mid-level practitioners to better accommodate psychiatric needs with the increased admission of new clients into the program, reducing our waiting list, and providing much needed services, for many of whom are in need of psychiatric care. The division has received a donation from the Fraternal Order of Eagles for the psychiatric meds program and waiting on a pending donation for the Lions Club. S. Hudson also reviewed the division's statistics in caseload, services, gender, and age.

J. Almer motion to approve the Mental Health 1<sup>st</sup> Quarter Report as presented. D. Warning seconded. Motion carried.

Environmental Health 1<sup>st</sup> Quarter Report: M. Boyle highlighted the division's activities for 2013 1<sup>st</sup> Quarter. The statistic show slightly lower than last year's 1<sup>st</sup> quarter numbers. Discussion was held on the open Well and Septic position and what qualifications are needed to full the position. M. Boyle stated the division will be making some adjustments to cover the job responsibilities while the job is open.

J. Almer motioned to accept the 1<sup>st</sup> Quarter Environmental Health report as presented to be placed on file. D. Welter seconded. Motion carried.

Senior Programs 1<sup>st</sup> Quarter Report: V. Herron distributed the Senior Programs report. V. Herron stated he and C. Thompson had gone to a Options Counseling training, a program for persons 18 years and older. He has completed the SHAP report and is working on submitting the NEIL, Area on Aging report. He has meet with Myra from Area on Aging about the frozen Senior Program funding. A surprise audit will be made and dependent on the outcome of the audit, the funding should be released. V. Herron stated the staff is picking up some of the job duties as he learns the position.

J. Almer motioned to accept the Senior Programs report as presented to be placed on file. T. Lundeen seconded. Motion carried.

Nursing 1<sup>st</sup> Quarter Report: J. Bailey reported she had participated in a Webinar entitled "Affordable Care Act – Outreach and Enrollment". Topics covered were successful outreach strategies that were used when the All Kids program was introduced. Promotion of the Affordable Care Act will incorporate many of those strategies. Open enrollment will begin in October of this year. Plans will go into effect in February of 2014. Little information is available at this time as to what deliverables will need to be met under the grant. Grant amounts have not been announced. The Illinois Department of Public Health Office of Health Care

Regulation was here to survey our CLIA waived laboratory services, which was successfully passed. We have had 2 successful late WIC clinics. J. Bailey stated the division was able to provide services to clients that had difficulty getting to the clinic during our regular day time hours.

J. Almer motioned to accept the Nursing report as presented to be placed on file. V. Geiger seconded. Motion carried.

#### Other Business

### **Health Department Security**

Discussion was held about the security issue for the health department brought up at March's Health Committee meeting. With the department trying so hard to educate the population of the mental health illness, putting up gates keeping the health department separate from the rest of the building would add to the stigmatism about mental health illness. M. Boyle stated building security is not just a "health department issue, it is a building security issue and should be addressed as so.

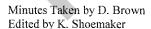
#### Cash Receipts / Financial Report:

K. Shoemaker reviewed the Cash Receipts and Expenditures for March 2013. Motion to approve the Cash Receipts and Expenditures for March 2013 was made by T. Lundeen and seconded by J. Almer. Motion carried.

#### Review and Signing of Claims:

K. Shoemaker distributed the prior approved April 2013 Claims by the Board of Health for review and signing. J. Almer made the motion to pay the Claims as presented, T. Lundeen seconded. Motion carried.

*Adjournment:* Motion to adjourn wa made by J. Almer and seconded by T. Lundeen to adjourn. Motion carried. The meeting adjourned at 10:06 am.



## COMMITTEE MEETING SIGN IN SHEET

COMMITTEE MEMBERS ATTENDING COMMITTEE CHAIRPERSON / MEMBERS: 6. **BOARD CHAIRMAN** COUNTY ADMINISTRATOR Other Board Member **Invited By** Other Board Member **Invited By** \*Guests Please Print