Criminal Justice Committee

Meeting Minutes

November 1, 2011

The meeting was called to order at 8:00 AM

Members Present: Dave Boggs, Ken Iverson, Ann Gill, Millie Dyer, Chris Balkema

Also Present: Board Chairman Ron Severson, County Administrator Shawn Hamilton, Board Secretary Sandy Pommier, Sheriff Terry Marketti, Circuit Clerk Karen Slattery, HR Director Denise Kasper, States Attorney John Bates, Coroner John Callahan

A motion to approve the minutes from the October 4, 2011 meeting was made by Dyer, seconded by Iverson. Motion carried.

No Public Comment.

Claims reviewed and approved:

Coroner: Balkema/Gill. Motion carried
Circuit Clerk: Gill/Dyer. Motion carried.
Sheriff: Gill/Balkema. Motion carried.
States Attorney: Iverson/Dyer. Motion carried.

13th Judicial Court Expenses:
Hamilton stated that he had sent a letter to Judge Ryan alerting him that the county was considering no longer contributing for the investigator services. No response has been received from Judge Ryan. A motion was made by Iverson, seconded by Balkema to discontinue the payment of $31,200.00 to the 13th Judicial Court for investigator expenses. Motion carried.

Job Descriptions:
Drug Court Coordinator-John Bates told the committee that the current part-time coordinator was going to resign in December of 2012 and he would like the position to then be made full-time. He added that the current Juvenile Justice Program Director is interested in the Drug Court Coordinator position. Job descriptions for the Drug Court Coordinator and the Juvenile Justice Program Director were presented to the committee. A motion to approve the job descriptions was made by Gill, seconded by Balkema. Motion carried.

JD Flood presented the claims for the Public Defender's office. A motion to approve the claims was made by Dyer, seconded by Balkema. Motion carried.

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Flood told the committee that he was not prepared to discuss his prior request for office staff changes due to the secretary being off on medical leave. He added that he may need temporary help in her absence. The committee discussed the possibility of using other county employees to help.
Boggs told Flood that the Finance Committee had motioned to provide $8000.00 for investigator services. Flood asked if there had been a decision on the proposal he had submitted; Boggs replied that the Finance Committee was not in favor of the proposal. A motion was made by Iverson, seconded by Gill to approve the $8000.00 for investigator services for the Public Defender's office. Motion carried.

Resolution-States Attorney Appellate Prosecutor:
Bates told the committee that the annual amount has not increased since 2003. A motion to recommend the resolution for FY2012 in the amount of $13,000.00 to the County Board was made by Dyer, seconded by Balkema. Motion carried.

A motion was made to enter into executive session to discuss litigation by Gill, seconded by Balkema. Upon roll call, the motion carried.

A motion to return to open session was made by Gill, seconded by Iverson. Motion carried.

A motion to adjourn was made by Gill, seconded by Dyer. Motion carried.

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