Personnel Committee

Special Meeting Minutes

August 3, 2012

Members Present: Millie Dyer, Ann Gill, Dick Joyce, Dave Boggs

Members Absent: John Roth

Also Present: Ron Severson, Sandy Pommier, Denise Kasper, Tom Poole

Media: Christina Chapman Public: Bob Koerner

The committee discussed the position of the County Administrator that was vacated immediately on July 31, 2012. The committee members gave their individual input and suggestions on what action(s) should be taken on filling the position. The options discussed included some expressing the need for a full-time Administrator, hiring an interim Administrator, letting the newly seated board decide if the position is warranted, the possibility of having an Administrative Assistant vs the Administrator and having the Board Secretary, with the assistance of other staff, contractual assistance and board members, cover the position until the new board is seated.

Board Chairman Severson stated that the final decision will be made by the entire board. The committee agreed to present three options to the County Board; post/hire a full-time County Administrator, post/hire Interim Administrator until the next election, or have current staff do the Administrator duties until the next election.

The committee then discussed past Administrator Hamilton's contract which obligated him to pay the county if he terminated his position with the county early. A motion was made by Gill, seconded by Boggs to use Hamilton's unused vacation time as the pay owed to the county. Motion carried. Severson agreed due to no money being paid out of the county's pocket.

The committee asked about any county property (Ipad, phone, keys) that Hamilton may have had and asked that it be returned to the IT Department.

A motion to adjourn was made by Joyce, seconded by Boggs. Motion carried.