## Personnel Committee

## Meeting Minutes

September 15, 2011

The meeting was called to order at 4:00 PM

Members Present: Mille Dyer, Dick Joyce, Dave Boggs, Ann Gill, John Roth Also Present: Ron Severson, Sandy Pommier, Denise Kasper, Shawn Hamilton, Kay Lynn Shoemaker

A motion to approve the minutes from the July 27, 2011, July 29, 2011, august 9, 2011, August 11, 2011, August 29, 2011 was made by Soggs. Motion carried.

HR Director Update:

New Hire-Shawn Hamilton as County Administrator

Terminations-Mark Smyk retiring from Sheriff Department

Eric Shaw-Land Use Department Kim Tate-Mental Health Department

Postings-None

Safety Meeting scheduled for September 21, 2011 @ JPM

Attended IL State SHRM Conference

Looking into destroying archived resords

Health Insurance Premiums Benefits:

Kasper told the committee that the Insurance Committee had recommended to the County Board the approval of omitting health insurance coverage to all board members effective December 2012. Ken Iverson attended the meeting to voice his concerns with the recommendation and stated that he had taked to some of the Insurance Committee members to request that the decision be reconsidered. Gill added that the cost to the county for the eight board members that participate in the health insurance plan is \$156,000.00 and felt that while the county is looking for areas to reduce spending, that this would be place to do so as well as considering the fairness to those part time employees that aren't eligible for the benefits. The committee also discussed the possibility of increasing the percentage paid by the board members. No action was taken on the matter.

IMRF/SLER Participants

Kasper provided a list of Sheriff Department employees that are receiving SLEP benefits. Roth told the committee that while doing research for the 911 Agreement, he had looked into City vs. County benefits and found that most municipalities pay IMRF vs. SLEP. Roth stated that his intention was to move all county dispatchers to IMRF in order to have all dispatchers (City & County) under one contract (ETSB). A lengthy discussion was held in regards to which employees should be deputized and the regulations required.

The committee agreed to revisit the matter at the next meeting and to have a recommendation to the County Board at the November meeting.

County Assistant Administrator Position:

Dyer told the committee that she would place a copy of the job description in each member's box for the next meeting. A motion was made by Boggs, seconded by Gill to table the matter. Motion carried.

## Health Administrator Update:

Kay Lynn Shoemaker told the committee that the State currently wes \$5547.04. Next Union negotiation meeting is scheduled for September 29, 2011 with AFSCME. The IPLAN is near completion.

Met with CEO of Morris Hospital to discuss mental health issue of need for more psychiatric hours.

First Flu Clinic is September 28, 2011 at the Administration Building from 9-11:30 AM and October 3, 2011 from 2-5PM.

Terminations-Part time mental health secretary resigned; Shoemake would like to make the position full time.

At 4:55PM a motion was made by Gill, seconded by Joyce to enter into executive session to discuss personnel matters. Upon roll call, the motion carried.

At 5:25PM a motion was made by Joyce, seconded by Gill to return to open session, Motion carried.

Gill asked Hamilton how things were soing in his new position; Hamilton replied that everyone has been supportive.

The committee discussed the Administration vehicle that was driven by the past Administrator. Hamilton stated that he would use the vehicle for business use however, would not be taking it home due to the whicle being paid for by the taxpayers.

A motion to adjourn was made by Roth, seconded by Joyce. Motion carried.