

Personnel Committee
Meeting Minutes
May 13, 2010

The meeting was called to order at 4:30 PM

Members Present: Ann Gill, Dick Joyce, Greg Redford

Also Present: Frank Halpin, Dan Duffy, Sandy Lucas, Denise Kasper, KayLynn Shoemaker

A motion to approve the minutes from the April 15, 2010 and May 6, 2010 meetings was made by Redford, seconded by Joyce. Motion carried.

Denise Kasper, HR Director, told the committee that the employee evaluation forms were distributed to department heads on May 1, 2010. Dan Duffy questioned who would be responsible for evaluating the Animal Control Administrator. The committee decided that Duffy, along with the Animal Control Director, would do the evaluation.

Kasper updated the committee on the status of the grievances recently filed by the AFSME Union against the Health Department.

Kasper updated the committee on the replacements hired for the vacant positions including the Building and Zoning Officer and summer help for the IT and Highway Departments.

The committee discussed the non-union employee salaries and the options for the annual increases. The matter will be further discussed at the next scheduled meeting.

KayLynn Shoemaker, Health Department Administrator, discussed with the committee the lack of State funding and the effects on the department.

Shoemaker revisited the matter of an Environmental Health employee that was seeking compensation for extensive travel time while traveling out of state for a work related matter. The committee discussed the county's policy for out of state travel and a motion was made by Redford, seconded by Joyce to authorize three hours of comp time to the employee. Motion carried.

Under Unfinished Business, Duffy stated that he had distributed the evaluation forms to the appointed officials, who will be evaluated by himself and the oversight committee chairperson.

Duffy also stated that the Highway Department and the Health Department union contracts (wages only) are up for negotiation.

A motion to adjourn was made by Joyce, seconded by Redford. Motion carried.

Not for Records
For Information Only