Personnel Committee

Meeting Minutes

January 15, 2009

The meeting was called to order at 4:30 PM

Members Present: Ann Gill, Mike Lutz, Dick Joyce, Millie Dyer, John Galloway

Also Present: Frank Halpin, Dan Duffy, Sandy Lucas, Terry Marketti, Kathy Smith

A motion to approve the minutes from the last meeting was made by Mike Lutz and seconded by Dick Joyce. Motion carried.

Kathy Smith updated the committee on the Health Department including new hire volunteer coordinator, therapist and case manager transfers. Also discussed was the emergency preparedness position and working with the EMA department to fill the position. The committee will wait for direction from EMA committee as to how to proceed with the matter.
HIPAA training will be conducted in February, AED training was discussed, with the possibility of utilizing a Coal City fireman for the training.
Kathy's last day in the office is January 23,2009 and she thanked everyone for the support shown.

Terry Marketti attended the meeting to request a part time custodian for the courthouse to become a full-time position. A motion was made to approve the position by Mike Lutz and seconded by Dick Joyce. Motion carried.

A motion to enter into executive session to discuss personnel matters was made by Dick Joyce and seconded by Millie Dyer. Upon roll call, the motion carried.

A motion to return to open session was made by John Galloway and seconded by Millie Dyer. Motion carried.

A motion was made by Dick Joyce and seconded by John Galloway to approve the recommendation of the County Administrator discussed in executive session. Motion carried.

A motion to adjourn was made by Mike Lutz and seconded by Dick Joyce. Motion carried.

Not for Records
For Information Only