

Personnel Committee

Meeting Minutes

April 16, 2009

The meeting was called to order at 4:30 PM

Members Present: Gill, Joyce, Dyer, Lutz

Also Present: Halpin, Duffy, Lucas,

Motion made to approve the minutes from the March 12, 2009 meeting by Dyer, seconded by Joyce. Motion carried.

KayLynn Shoemaker presented the Administrators report for April 2009. KayLynn discussed the success of the LaSalle-Grundy IL Breast Cervical Cancer Prevention Program, upcoming staff trainings & union negotiations resuming on April 28, 2009.

Human Resources Director, Denise Kasper, stated that the deadline to submit employee re-evaluation requests is May 11, 2009 and updated the committee on the interviewing progress for the EMA Deputy Director position.

The committee discussed the issue of implementing a county drug testing policy. The recommendation of the HR Director was to include all county employees vs. the policy being for one department. Discussed were the options of testing pre-employment and/or randomly. The county's personnel manual currently states that incidental/reasonable suspicion testing can be done. HR is to research the matter by getting other county comparisons and the cost of the program.

Ms. Kasper presented a memo in regards to the Sheriff Contract clarification. She stated that it had been brought to her attention that the contract was unclear as to whether a retiree has the ability to waive coverage at retirement but enroll for benefits at a later date. A discussion was held and the consensus of the committee was to uphold the language in the contract "retiring employees are not eligible for this benefit if they have obtained health insurance from another source". Terry Marketti will be invited to the next meeting to further discuss the matter.

The committee discussed their recommendations on the salary increases for non-union employees for the upcoming 2010 budget planning.

Motion to adjourn was made by Lutz, seconded by Galloway. Motion carried.