

Personnel Committee

Meeting Minutes

May 14, 2009

Called to Order at 4:30 PM

Members Present: Ann Gill, Dick Joyce, Millie Dyer, John Galloway, Mike Lutz
Also Present: Frank Halpin, Dan Duffy, Sandy Lucas, Terry Marketti, Kevin Callahan, John Callahan, Kay Lynn Shoemaker

A motion to approve the minutes from the April 16, 2009 meeting was made by Mike Lutz, seconded by Millie Dyer. Motion carried.

No Public Comment

Denise Kasper, HR Director, presented the requests for re-evaluations of county positions. The committee instructed her to conduct a county comparison of like positions and return to the committee.

The committee discussed the EMA Deputy Director position and authorized Ms. Kasper to contact the applicant and make an offer not to exceed \$42,000.00.

HR researched the surrounding counties policies on drug testing and found that 90% enforced a policy. The matter will be further researched and revisited. Also discussed was the matter of "Attendance and Punctuality" 3.11 in the Personnel Manual. HR is to rewrite the code and bring back to committee for review.

A discussion was held in regards to the sheriff's contract and retiree insurance coverage. The contract is unclear as to if an employee can retire, decline coverage, then at a later date, come back and re-enroll in the insurance. Sheriff Marketti suggested addressing the matter at the next contract negotiation or handle the matter on a case by case basis until that time.

Kay Lynn Shoemaker, Health Administrator, updated the committee on the Health Department.

A motion to enter into executive session to discuss personnel matters was made by Mike Lutz, seconded by Dick Joyce. Upon roll call, motion carried.

A motion to return to open session was made by Dick Joyce, seconded by Mike Lutz. Motion carried.

A motion to authorize HR to update the Personnel Manual as discussed.

Millie Dyer expressed her concerns in regard to a fill in custodian for the Administration Building.

Dan Duffy asked for the committee's input on the memo that was recently put out in regards to the county hiring freeze. Duffy added that the intent of the county was save tax payers dollars by not creating new positions, however, if it is a replacement situation for like dollars, would be permissible.

A motion to adjourn was made by Millie Dyer, seconded by Mike Lutz. Motion carried.

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