Personnel Committee

Meeting Minutes

December 10, 2009

The meeting was called to order at 4:30 PM

Members Present: Ann Gill, Greg Redford, Dick Joyce, John Galloway

Also Present: Dan Duffy, Sandy Lucas, Denise Kasper, John Watters

A motion to approve the minutes from the November 12, 2009 meeting was made by J Galloway, seconded by Dick Joyce. Motion carried.

Denise Kasper, HR Director, updated the committee on the recent amendments to the Animal Control Director and Administrator job descriptions. A motion was made by J Galloway, seconded by Joyce to approve the job descriptions as amended. Motion carried.
The committee plans to schedule a special meeting prior to the January County Board meeting in order to authorize hiring of the position.

Kasper and Duffy discussed the position of a part time maintenance position at the Administration Building. The employee is currently "filling in" for time off of the full time employees and is requesting full time employment. Duffy stated that the employee has shown good work ethic, however feels that the need for another full time employee in that department is not warranted at this time. He suggested keeping the employee at part time until the need for full time arises.

John Watters discussed the changes in the Open Meetings Act in regards to FOIA requests. A motion to recommend to the County Board, the amendment to the county employee manual, Section 3.17(Computer and Electronic Mail Useage), as presented was made by Redford, seconded by Joyce. Motion carried.

A motion to enter into executive session to discuss personnel matters was made by J Galloway, seconded by Joyce. Upon roll call, motion carried.

A motion to return to open session was made by Redford, seconded by Joyce. Motion carried.

A motion was made by J Galloway, seconded by Joyce to advise the Health Department union that the matter was reviewed and will be re evaluated in 6-8 months. Motion carried.

A motion to adjourn was made by J Galloway, seconded by Redford. Motion carried.

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