

Facilities Committee

Meeting Minutes

March 8, 2012

The meeting was called to order at 4:30 PM

Members Present: John Roth, Ken Iverson, Dave Boggs

Members Absent: Eric Rasmusson, Ann Gill

Also Present: Ron Severson, Shawn Hamilton, Sandy Pommier, Terry Marketti, Joe Przenieslo

A motion to approve the minutes from the January 5, 2012 meeting was made by Boggs, seconded by Iverson. Motion carried.

Joe Przenieslo presented the claims for the Administration Building. A motion was made by Iverson, seconded by Boggs to approve the claims as submitted. Motion carried.

Sheriff Marketti presented the claims for the Courthouse. A motion was made by Boggs, seconded by Iverson to approve the claims as submitted. Motion carried.

The committee discussed the Highway Department budget savings (overtime pay, salt) due to the mild winter.

Facility Requests:

Coroner John Callahan requested that a tree be purchased and planted in memory of employee Gene Jensen. Callahan stated that he would pay for the tree out of his budget; Marketti said that all of the other trees had been purchased by the county along with a memorial plaque. A motion was made by Iverson, seconded by Boggs to approve the purchase of the tree and plaque by the county. Motion carried.

Callahan also discussed the alarm on the refrigeration unit in his office that needs to be connected to his cell phone so that if there is a problem he will be notified immediately. The committee thought that the matter should be further discussed by the Technology Committee because the IT Department is aware of the project. A motion was made by Iverson, seconded by Boggs to recommend the project to the Technology Committee. Motion carried.

Callahan asked about getting software installed on his back door to enable entry by key fab. The committee agreed to consider the request at which time further grant dollars become available.

Callahan told the committee that the wall/flooring project in his office is complete, turned out very nice and provides the confidentiality that was needed. He stated that this project was paid for out of his budget and was requesting that the county pay (not to exceed \$1500.00) to have the three walls and floor in the front office be done as well. The committee took a walk down to the Coroner's office to view the remodeling. Upon return, a discussion was held in regards to the need to have the whole office done and the time that families of the deceased spend in the office. A motion was made by Roth, seconded by Boggs to positively recommend to the Finance Committee to approve the request not to exceed \$1500.00. Iverson stepped out. Roll call vote, unanimous (Severson, Boggs, Roth) Motion carried.

Hamilton updated the committee on the demolition of the old Animal Control building.

Marketti presented a quote for wall repair in the basement of the courthouse in the amount of \$7500.00. He stated that he would take the funds out of his budget appropriated for Construction Remodeling.

A discussion was held in regards to the 911 Facility Intergovernmental Agreement that is scheduled to be placed on file by the County Board.

A motion to adjourn was made by Boggs, seconded by Roth. Motion carried.