

Facilities Committee

Meeting Minutes

July 5, 2012

The meeting was called to order at 4:30 PM at the 911 Facility Conference Room.

Members Present: Eric Rasmusson, Dave Boggs, Ann Gill, Ken Iverson

Member Absent: John Roth

Also Present: Ron Severson, Shawn Hamilton, Sandy Pommier, Kevin Callahan, Susan Bates, Joe Przenslio, Julie Applegate, Nancy Ammer

Media: Terry Christensen

A motion was made by Iverson, seconded by Gill to approve the minutes from the June 7, 2012 meeting. Motion carried.

No Public Comment.

Claims presented and approved:

Administration-Motion by Gill, seconded by Iverson. Motion carried

Courthouse-Motion by Iverson, seconded by Gill. Motion carried.

Facility Use Requests: None

Board Room Window Treatments: County Administrator Hamilton stated that he had contacted two vendors and is waiting to meet with them. He will report back to committee next month.

Administration HVAC System Study: A lengthy discussion was held in regards to waiting for an engineer from Johanson and Anderson to estimate the problem system or to reach out to other vendors. Severson told the committee that he would contact Johanson and Anderson.

Julie Applegate and Nancy Ammer, Morris Downtown Development Partnership, attended the meeting to discuss the plans for the old Save-A-Lot parking lot. They requested to place a sign on the property for promoting the downtown area. A discussion was held in regards to the electricity and maintenance for the sign, landscaping and the requirements of the City of Morris. A motion was made by Iverson, seconded by Boggs to continue to discuss the sign and that the committee is in favor of the sign. Motion carried. The committee directed Hamilton to work with the Land Use Director and the City of Morris to begin the application process.

No executive session was held.

FY2013 Budget- Administration: The proposed budget was reviewed and discussed. Severson discussed the need for and the amount allocated for the part-time custodian. Increases included Utilities (electric), Repairs & Maintenance; decreases included Heating, and Remodeling. A motion was made by Iverson, seconded by Boggs to recommend the proposed budget as presented to the Finance Committee. Upon roll call, the motion carried unanimously.

A motion to adjourn was made by Iverson, seconded by Gill. Motion carried.