Facilities Committee

Meeting Minutes

December 6, 2012

The meeting was called to order at 4:31 PM

Members Present: Ann Gill, Millie Dyer, Ron Severson (until 4:37 when John Galloway arrived)

Members Absent: Deb Warning, John Roth

Also Present: David Welter, Terry Marketti, Susan Hudson, Joe Przezieslo

A motion to approve the minutes from the November 8, 2012 meeting was made by Dyer, seconded by Severson. Motion carried.

Approval of Claims:

Administration Building: Dyer/Severson. Motion carried.

Courthouse: Dyer/Severson. Motion carried.

Parking Lot-Old Save-A-Lot Property:

The committee reviewed two proposals from Ayers Electric.

\$1275.00 for materials and labor for installing conduit to light locations for future lighting.

Motion made by Galloway, seconded by Dyer to approve. Motion carried.

\$20,950.00 for materials and labor to wire a 200-amp electric service and 3 light poles with five fixtures.

Motion made by Dyer, seconded by Galloway to approve. Motion carried.

Facility Use Requests:

Mental Health Director Susan Hudson spoke to committee about a plan developed to meet the space needs of the department.

The committee discussed the HR Director's office and the need to keep it for the position.

Administration Building:

HVAC System Update: Joe Przezieslo provided the current expenditures for Precision Control. Galloway requested that the company be present at the next meeting to discuss the progress.

A discussion was held in regards to the concerns of the building not being kept clean.

Also discussed was the glare from the boardroom windows; they will be covered in the Spring.

Maintenance staff uniforms will be ordered.

A motion to adjourn was made by Galloway, seconded by Dyer. Motion carried.