Facilities Committee
Meeting Minutes
January 7, 2010

The meeting was called to order at 8:30 AM

Members Present: Ken Iverson, John Almer, Dick Steele

Also Present: Frank Halpin, Dan Duffy, Sandy Lucas, Terry Marketti, Susan Bates

A motion to approve the minutes from the December 3, 2009 meeting was made by Steele, seconded by Almer. Motion carried.

A motion to approve the claims for the Courthouse was made by Almer, seconded by Steele. Motion carried.

A motion to approve the claims for the Administration Building was made by Almer, seconded by Steele. Motion carried.

A motion to approve the use of the Administration Building kitchen for meetings of the Disabled Veterans was made by Almer, seconded by Steele. Motion carried.

Dan Duffy reminded the committee that he had circulated a memo to all departments in regards to the need to remain open during the lunch breaks in order to better serve the public. Duffy stated that the Coroner's office is not complying with the request. Iverson asked Duffy to talk to the Coroner about the matter. Susan Bates added that any elected official has the authority to run his/her office as they see fit.

Duffy updated the committee on the new Highway Department facility, stating that the facility is completed and the last item approved by the PBC was the alarm/security system. The Animal Control facility and 911 Center will be bid in the spring and the courthouse renovations are underway.

Under New Business, Duffy stated that due to the recent grant cuts, resulting in staff reduction, in the Education Service Network Department, there is vacant office space available. The committee discussed the possibility of the remaining staff and the staff for the Regional Office of Schools being housed in a different location. The county could then utilize the department to help alleviate the space needs in the county. The committee authorized Duffy to look into the matter.

Almer commented on the VACGC inquiring about relocating to a different office in the building that they are currently in. The committee again discussed the lack of service provided by the VACGC due to the office door being locked and no staff on duty at the office.
Susan Bates updated the committee on the status of the pending VACGC cases.

A motion to adjourn was made by Almer, seconded by Steele. Motion carried.

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