Facilities Committee

Meeting Minutes

April 1, 2008

The meeting was called to order at 8:30 AM

Members Present: John Almer, Tom Poole, Dick Steele

Also Present: Frank Halpin, Dan Duffy

A motion to approve the March 4, 2008 minutes was made by Poole and seconded by Steele. The motion carried.

James Leonard, Environmental Health Director, gave a presentation regarding a new counter for his department. A motion was made by Steele and seconded by Almer to accept the estimate presented in the amount of $2580.00. The motion carried.

A motion was made by Poole and seconded by Almer to approve the claims for the Administration Building. The motion carried.

A motion was made by Almer and seconded by Steele to approve the Courthouse claims. The motion carried.

Dan Duffy proposed to "lock down" the Administration Building by having the front entrance be the only unlocked door. Concerns were added to the topic including, keys to board members and locking the front doors as well for employee safety. A motion was made by Poole and seconded by Almer to secure the building as discussed. The motion carried.

A motion was made by Poole and seconded by Almer to accept the Wight proposal for a "concept sketch" to layout the Highway Department. The motion carried.

A motion was made by Almer and seconded by Steele to approve the use of Bedford Field for soccer practice. The motion carried.

A motion was made by Almer and seconded by Poole to approve the use of the foyer on May 21, 2008. The motion carried.

A motion was made by Almer and seconded by Steele to approve the purchase of recycling containers for County use only. The motion carried.

A motion was made by Almer and seconded by Steele to adjourn. The motion carried.

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