

## Facilities

### Meeting Minutes

May 6, 2008

The meeting was called to order at 8:30AM.

Members Present: John Almer, Dick Steele, Madam Chairman McKinney and representing County Board Chair, committee member Tom Poole.

Also Present: Dan Duffy County Administrator, and Joe Przenieslo. Guests included Jeff Paulson from Admiral Energy, Fran Parker and Jillian Ball from Glacial Energy, Ron Michalski from Integrys, and Mark Blackwell from HBN Securities.

Public Comments: There were no public comments.

A motion was made by Dick Steele and seconded by Tom Poole to approve the minutes from the last meeting. The motion carried.

A motion was made by Tom Poole and seconded by John Almer to approve the Administration Building claims. The motion carried.

A motion was made by Tom Poole and seconded by John Almer to approve the Court House claims. The motion carried.

For the electric contract bidding, Dan Duffy opened by explaining this was the first time the county facilities committee had ever dealt with the electric contracts for the county. Before, it was negotiated by the Administrator. Duffy asked that each presentation give their proposed rates and keep the discussion to a minimum, not to addressing the competition or other company represented. The representatives who had written proposals were asked by Mr. Duffy to go last and those just there for the energy audit to go first.

Jeff Paulson, of Admiral Energy, gave a presentation on why he was not submitting bids. He stated all the bids that came into his company were higher than ComEd's expected rate. If the county were to do nothing they would fall back to ComEd. Paulson also presented high proposal for a county

energy audit working with electric, gas and phone. If any savings were found Admiral Energy would take 50% of the rebates. Tom Poole stated if nothing is done it does not cost us anything, and if an audit is done we come out ahead no matter what. Duffy asked if Admiral finds no overcharges in the audit, will it cost the county anything. Paulson stated no. A motion was made by Tom Poole and seconded by John Almer to approve the Audit. The motion carried.

Proposals from Glacial Energy and Integrys Energy were received in writing with both companies giving presentations. It was decided to continue with Integrys contingent on them agreeing to a 1 year agreement. A motion was made by Tom Poole and seconded by Dick Steele, with John Almer abstaining from the vote, to approve Integrys for the electric contract. The motion carried.

Mark Blackwell gave a presentation on future security proposals for the administration center. It included motion detectors, a key pad system and employee tracking ability. The consensus was to wait toward the end of the years, as this was not a budgeted item for the current fiscal year.

Duffy reported that Wight & Company had completed the highway facility concept sketch and figures to construct, and were available after the meeting for viewing and questions.

A request from the GROW group to use the facility was included in the packet. Duffy stated he did not know what the GROW group was about since there was not explanation to what the acronym stood for. The consensus was to not act on the request until clarification could be obtained.

Duffy also reported that there was a request to put a refreshment machine into the cafeteria for the administration center. Duffy was instructed to negotiate a percentage of the profits and to allow the machine to go in. A motion was made by John Almer and seconded by Dick Steele. The motion carried.

Lastly Duffy reported that he had been exploring bringing a security officer to the administration center to be stationed at the main public entrance. After talking with Sheriff Marketti, he suggested using the DARE officer as a deterrent, giving him an office up from and utilize an employee we already have. The suggestion was to move the Human Resource office back by the

Administrators office, as that office would have the best view of the entrance. Tom Poole suggested that Duffy explore those options and bring back a recommendation to the committee.

A motion was made by John Almer and seconded by Tom Poole to adjourn. The motion carried.

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