Cost Benefit Analysis/Elections Committee

Meeting Minutes

January 13, 2012

The meeting was called to order at 8:30am

Members Present: Jeremy Ly, Millie Dyer, Mike Throneburg, David Welter

Also Present: Lana Phillips, Denise Kasper

A motion to approve the minutes from the December 16, 2011 meeting was made by Dyer, seconded by Throneburg. Motion carried.

Lana Phillips presented information on two items; the TSX touch screen voting monitors and the DVD training manual for voting judges. Lana was able to secure a grant to assist in the lease of the TSX touch screen system for the primary election in the amount of $34,000. She is currently estimating the full cost at $37,000. Touch Screen voting is required by law for voters in order to comply with the American with Disabilities Act. Additionally she has obtained a bid for the creation of a training DVD and manual for election judges. She will obtain addition bids before moving forward with a vendor. The training material will be customized to the process in place for our election judges and will be used through multiple elections. A motion was made by Welter to allow the County Clerk to use her contractor services line item within her budget to produce a video and manual not to exceed $26,900, seconded by Throneburg. Motion carried. Lana is intending to present this same information to the Finance Committee to insure that everyone is aware of the expenditures.

Lana provided the committee with an update for the upcoming election scheduled for March 20, 2012. The committee can anticipate the claims for the election to be presented at the committee meeting following the election.

A motion to adjourn was made by Welter, seconded by Dyer. Motion carried.

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