Technology Committee

Meeting Minutes

October 16, 2012

The meeting was called to order at 8:30 AM

Members Present: David Welter, Ken Iverson, Millie Dyer, John Almer, Mike Throneburg, Chris Balkema
Members Absent: Jeremy Ly
Also Present: Ron Severson, Sandy Pommier, Dave Henderson, John Watters, Kristen Torkelson, Susan Bates

Approval of September 19, 2012 Meeting Minutes: Motion by Almer, seconded by Dyer. Motion carried.

Public Comment: None

FOIA Requests: IT Director John Watters told the committee that he had received two requests and explained that he had responded in accordance with the statute.

Assessor Report: Dave Henderson updated the committee on the content of his website.
Treasurer Report: Watters updated the committee on the meeting with the Treasurer and HR in regards to the new payroll and budget system. He stated that the cost of the system would necessitate an increased to FY2013 budgeted amount.
Clerk Report: None

A motion to approve the claims was made by Almer, seconded by Balkema. Motion carried.

Election Support: Watters stated that the in-person and grace period voting is underway; early voting will begin October 22, 2012. Judges training completed.

Task Report: Provided for review.

Telephone Service Renewal/Changes: Watters presented two contracts to cover services for the county telephones; Call One and Comcast (digital lines) and explained the cost savings to the county. A motion was made by Iverson, seconded by Balkema to recommend the three year contracts to the County Board. Discussions held included the possibility of sending out RFQ's to all vendors in order to seek out the best cost savings and to avoid the perception of favoritism. Severson reviewed the outlined functions of the CBA and Procurement Committees. The committee agreed that the Procurement Committee needs to meet in November to develop and clarify the policies and responsibility of the committee.
Question was called, upon roll call two nays (Welter/Throneburg), four ayes (Iverson/Dyer/Almer/Balkema). Motion carried.

Budget Review: Watters updated the committee on the status of the FY2012 budget. A discussion was held in regards to the procedure for pre-authorization when budget amounts are exceeded. Balkema requested that the Finance Committee revisit the procedure.

At 9:29 AM, a motion was made by Almer, seconded by Balkema to enter into executive session to discuss personnel issues. Upon roll call, the motion carried.

At 10:02 AM, a motion was made by Throneburg, seconded by Almer to return to open session. Motion carried.

Watters presented an additional claim. A motion to approve the claim was made by Throneburg, seconded by Dyer. Motion carried.

A motion to adjourn was made by Almer, seconded by Balkema. Motion carried.

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