## **Technology Committee**

## Meeting Minutes

June 19, 2012

The meeting was called to order at 8:00 AM

Members Present: David Welter, Mike Throneburg, John Almer, Ron Severson (for quorum)

Members Arrived Shortly After Call to Order: Chris Balkema, Ken Iverson, Millie Dyer, Jeremy Ly (last at

8:08AM)

Also Present: Shawn Hamilton, Sandy Pommier, Susan Bates, Dave Henderson, John Watters

Media: Terry Christensen

A motion to approve the minutes from the May 15, 2012 meeting was made by Almer, seconded by Throneburg. Motion carried.

Additions/Changes to Agenda: None

Public Comment: None

Assessor Report: Henderson told the committee that he is updating the farms program where the soil breakdown and land usage within soil types are fed into the PAMS system. A discussion was held in regards to farm land values vs. market values.

Treasurer Report: John Watters, IT Director stated that the recent website upgrades affected the credit card processing.

Clerk Report: Watters told the committee that they are preparing for the election which will heavily involve the IT Department starting August 1, 2012.

A motion to approve the claims as presented was made by Almer, seconded by Iverson. Motion carried. Welter asked Watters about the claims processing procedure and requested that all claims go through the Technology Committee for their review.

Watters told the committee that a summer intern had been hired.

Web Content Project: Watters stated that he and Kristen Torkelson had completed the training and the next step is to get the agendas and minutes on. The committee viewed the site as Watters explained the updates. The project is currently under budget.

The task report was provided for the committee's review.

Budget Review: The committee discussed the current Technology budget which is 70% spent. Welter stated that the FY2013 budget will be planned to eliminate overspending budgeted line items. The FY2013 budget will be discussed in detail at the next scheduled meeting on July 17, 2012 at 8:30 AM

Severson discussed the possibility of the point of sale revenue being discontinued.

A motion to adjourn was made by Iverson, seconded by Almer. Motion carried.