

CBA Committee
Meeting Minutes
February 11, 2011

The meeting was called to order by Vice-Chairman David Welter at 8:32 AM

Members Present: Jeremy Ly, David Welter, Millie Dyer, Mike Throneburg, Ralph Wagner

Also Present: Ron Severson, Dan Duffy, Sandy Pommier, Denise Kasper, June Krull

A motion to approve the minutes from the January 31, 2011 meeting was made by Welter, seconded by Dyer. Motion carried.

No Public Comment.

HR Director, Denise Kasper presented the responses to the RFP's for veterinarian services for the Animal Control Department. The county is restructuring the duties and responsibilities of the Animal Control Administrator and was looking for veterinarian services to care for impounded animals on a fee for service basis. Nine RFP's were sent out; four responses received from Mallard Point Veterinary Clinic in Channahon, Minooka Animal Hospital, Morris Veterinary Hospital and Shirkey Vet Clinic in Coal City. Kasper's recommendation was to hire Dr. Shirkey as the primary vet at \$30.00 per office visit and Mallard Point (\$50.00 per visit) and Morris Vet Hospital (\$105.00 per visit) for emergency services as needed. The committee then held a discussion as to the reasons why the past Administrator did not renew his contract with the county. A motion was made by Throneburg, seconded by Wagner to recommend to the Education Committee the approval of the recommendation from HR. Motion carried. Duffy added that the agreements for the veterinarians will be executed and forwarded to the county board for approval.

The committee revisited the draft scoring sheet that was researched by Throneburg and presented and discussed at the previous meeting. Throneburg stated that this draft was more of an assessment tool and there may be a better model for the committee to use. Ly told the committee that he was still trying to get a commitment from Will County's auditor, Duffy Blackburn, to attend a meeting to give input on what he uses. Also discussed was the use of two forms, one for personnel matters and one for capitol expenditures. Duffy added that county staff would provide financial studies to the committee to assist them in the analysis process.

Ly stated that a request from the Coroner's office was still outstanding. The committee decided to wait until the scoring forms are done due to the request having to do with personnel matters.

Throneburg questioned the mission of the new committee and the need for clarification.

The committee discussed the need to educate the public on how the tax bills are calculated.

Ly asked the committee to put together ideas for the scoring sheets as well as the mission statement for the committee.

A motion to adjourn was made by Welter, seconded by Wagner. Motion carried.