

Cost Benefit Analysis/Elections Committee

Meeting Minutes

March 11, 2011

The meeting was called to order at 8:30 AM

Members Present: Jeremy Ly, Millie Dyer, David Welter

Members Absent: Mike Throneburg, Ralph Wagner

Also Present: Ron Severson, Dan Duffy, Sandy Pommier, Denise Kasper, John Callahan

A motion to approve the minutes from the February 11, 2011 and February 25, 2011 meetings was made by Dyer, seconded by Welter. Motion carried.

No Public Comment.

Jeremy Ly presented the cover letter for the scoring sheet, to be sent out to Elected Officials/Department Heads to be used for budgetary requests in mid-fiscal year when special conditions occur including departmental request to go over budget, when a major expenditure is suddenly necessary but not originally budgeted and when unanticipated conditions create the need for a new position.

A motion to approve the cover letter was made by Welter, seconded by Dyer. Motion carried.

The committee then discussed the scoring sheet and further amendments to the document. A motion was made by Welter, seconded by Dyer to approve the scoring sheet as discussed. Motion carried.

Also included in the packet were the proposed Mission Statements for the Cost Benefit Analysis and Election Committees. Ms. Dyer asked that any information be distributed ahead of the meetings to enable better preparation. The committee will discuss the Mission Statements at the next scheduled meeting.

Coroner, John Callahan attended the meeting to request the reinstatement of the full time Chief Deputy position. He addressed the committee in January and provided information and facts as to the need for the position, at which time the committee had not fully developed the request forms. Callahan returned to the committee with the same request and information and also told the committee that he had talked with LaSalle County Coroner and Board Chairman to propose that LaSalle use the Grundy County facility and for removal service which would create revenue for the county and the need for additional staffing.

Callahan stated that he has \$20,486.00 budgeted for two part time employees and the requested full time position would replace both part time positions. Board Chairman Severson added that as an Elected Official, Callahan can manage the funds allocated to

his budget as he chooses and that he told Callahan that if LaSalle County accepts the proposal, he would be in favor of the position request.

Ly stated that he would feel more comfortable postponing any action being taken on the matter due to the lack of a full committee and the lack of a clear need being established by using the scoring sheet adopted by the committee. The other committee members felt that the matter has been postponed too long and sufficient evidence of need has been provided to make a motion for the request. Ly told the committee that he would be voting against the request at this time and would be sending a letter with the recommendation to the Finance Committee as to his reasons. The committee talked about having a special meeting but decided to wait until the next scheduled meeting to review the requested documents executed by Callahan.

HR Director, Denise Kasper presented the forms for the request for new personnel or salary adjustment and stated that the Coroner had provided all information with the exception of the proposed salary amount. Kasper stated that she has been contacted by Department Heads as to whether salary adjustments will be reviewed for FY2012.

Welter suggested that the scoring sheet be signed by a board member, County Administrator or Board Chairman.

Severson updated the committee on the process to appoint the new States Attorney.

Ly wrapped up the meeting by stating that his not being in favor of the Coroner's request was nothing personal.

A motion to adjourn was made by Dyer, seconded by Welter. Motion carried.