

CBA/Elections Committee
Meeting Minutes
December 16, 2011

The meeting was called to order at 8:34 A.M.

Members present: Jeremy Ly, Millie Dyer, Ron Severson.

Members absent: David Welter, Ralph Wagner, Mike Throneburg.

Also present: Shawn Hamilton, County Administrator and Jim Lutz, EMA Director.

A motion was made by Dyer and seconded by Severson to approve the minutes of the November 10, 2011 meeting. The motion carried.

No public comment.

Ly informed the committee that he told County Clerk, Lana Phillips, that she did not need to appear at the meeting since she did not have any claims to present. Ly did update the committee that he received information from the County Clerk that 1 petition during the recent filing is being challenged and that the County Clerk will be forming the committee to review the objection.

EMA Director Lutz handed the committee a document he prepared with information regarding a request to purchase radios for the townships in Grundy County. The recommendation for the purchase of these radios is a result of the blizzard task force that met post the February 2011 blizzard. From this committee, Lutz mentioned that one of the determinations was that, during blizzard rescues, multiple parties (sheriff, township, county, etc) were attempting to rescue stranded motorist. The biggest reason for the multiple party rescue attempts was lack of communications between the various parties. The reoccurring theme was the only communication method available were cell phones, which the blizzard committee summarized were ineffective during a blizzard, due to lack of service or battery life. The blizzard task force recommended that the most cost effective way to increase communications is to have all townships on the county radio system, so that police, fire, and townships can talk to one another during a storm. Lutz point out that township budgets are small and tight and they most, if not all, townships do not have the additional financial resources to fund the radio purchases. Lutz stated that he has worked to secure some small grants to attempt to offset some of the costs of this project. The blizzard committee, and the EMA committee, are both recommending that the county purchase radios for the townships. Discussion followed.

The committee asked questions on funding the project, ownership of the equipment, whether or not an intergovernmental agreement would be necessary, what the average lifespan of the radios were, how often there would be training. Discussion followed.

Hamilton informed the committee that, at the end of fiscal year 2011 (11/30/2011) post conversation with Lutz that the EMA fund (fund 18) received less of a transfer from the general fund as EMA already had a surplus in their funds. The total amount of the savings to the general fund from the reduced transfer was \$50,000.00. Hamilton pointed out that, if the full amount of the transfer would have been received into the EMA fund, there would be enough surplus funds in the budget to fully fund this request.

The committee took time to score the request and asked Lutz further questions during the process.

Hamilton averaged the submitted scoring sheets and informed the committee that the average score was 4.9.

Motion made by Severson and seconded by Dyer to recommend to the finance committee the funding of this request. Motion carried.

Ly and the committee thanked Lutz for the completeness of the documents he provided to the committee.

The Health Department Request was not reviewed as the Health Department Administrator had a scheduling conflict and was not able to attend. Ly asked Hamilton to inform the administrator to attend the next CBA meeting.

There was no executive session.

The committee discussed any potential upcoming requests that may come before CBA.

A motion to adjourn was made by Dyer and seconded by Severson at 9:10 am. Motion carried.