

Technology Committee

Meeting Minutes

September 20, 2011

The meeting was called to order at 8:30 AM

Members Present: David Welter, John Almer, Mike Throneburg, Millie Dyer, Ken Iverson, Chris Balkema, Jeremy Ly

Also Present: Ron Severson, Shawn Hamilton, Sandy Pommier, Lana Phillips, Dave Henderson, John Watters, Susan Bates

A motion was made by Dyer, seconded by Iverson to approve the minutes from the August 16, 2011 meeting. Motion carried.

Assessor Report-Dave Henderson reported that the assessment changes will be published and the notices sent out on September 21, 2011. The complaint form is available on the county website. October 21, 2011 is the deadline for filing.

Treasurer Report-None

County Clerk Report- Lana Phillips stated that her office is working through the anomalies and carpet is being installed in her office.

A motion to approve the claims was made by Dyer, seconded by Almer. Motion carried.

Web Content Project-Committee Chairman Welter stated that he had talked with John Watters and Shawn Hamilton in regards to the plan to proceed with the website project including the RFQ. Hamilton told the committee that he had spoken to Amy Murphy from JJC about available grant monies for training and software packages and thought the county could possibly utilize the grant funds for the website project. The grant is from the Small Business Development Center and has a one year term. The committee directed Hamilton to contact Murphy to obtain details on the grant.

The committee agreed to amend the RFQ to split the training portion as an optional bid item due to the possibility of utilizing the grant funding. A motion was made by Balkema, seconded by Almer to amend the RFQ as discussed. Motion carried.

The Task Report was provided for the committee's review.

A motion to adjourn was made by Almer, seconded by Iverson. Motion carried.