

Technology Committee

Meeting Minutes

October 18, 2011

The meeting was called to order at 8:30 AM

Members Present: David Welter, John Almer, Millie Dyer, Mike Throneburg, Jeremy Ly, Ken Iverson

Members Absent: Chris Balkema

Also Present: Board Chairman Ron Severson, County Administrator Shawn Hamilton, Board Secretary Sandy Pommier, Assessor Dave Henderson (left at 9:35), Assistant States Attorney Susan Bates, IT Director John Watters, and PC Support Specialist Kristen Torkelson

Welter asked for a motion to approve the minutes from the September 20, 2011 meeting. Motion by Almer, seconded by Ly. Motion carried.

No Public Comment.

Assessor Report:

Henderson told the committee that this was the last week for accepting assessment complaints and he anticipates the Board of Review to be out of session by January.

Treasurer Report:

None

Clerk Report:

None

Claims:

Motion to approve by Almer, seconded by Dyer. Motion carried.

Electronic Documents:

Watters told the committee that he had a discussion with Severson in regards to the board members having access to the supporting documents to the board meeting agenda prior to the meeting in order to be better prepared for decision making and discussions. The committee discussed potential options including complete board packets being distributed on the Friday before the meeting and the purchase of IPADS for easier viewing of the documents. Hamilton stated that he would look into the matter.

Web Content Project:

Watters stated that he received two responses (Klovera and Proforma PromediAspire) to the RFP for the Grundy County 2011 Web Upgrade Project. Klovera had submitted their

proposal back in May 2011; Proforma on October 12, 2011. Watters told the committee that both proposals met the specifications, were very similar but had a financial disparity of 32% difference. Klovera's minimum pricing was \$7,930.00, maximum \$13,570.00; Proforma's minimum \$10,970.00, maximum \$17,520.00. Watters said that if the minimum was agreed to, the IT Department would be responsible for the rest and would take longer due to other tasks and duties.

Rich Mitchell and Sally Sass from Proforma entertained questions in regards to their proposal.

Welter expressed concerns with further prolonging the project, Almer expected a presentation from the company, Susan Bates added that Klovera should have been at the meeting as well. Throneburg asked Mitchell (Proforma) if his company had seen the proposal from Klovera prior to the meeting; Mitchell replied that he had. The committee, along with Susan Bates, expressed their disappointment and stated that it was unethical business practice and unfair to the other company. Throneburg then compared the proposals, stated that the proposal amounts were not an issue and that he had hoped that a local vendor could have been hired. A motion was made by Throneburg, seconded by Almer to approve the proposal from Klovera not to exceed the amount of \$15,000.00. Upon roll call, motion carried unanimously.

The IT task report was made available for review.

No executive session was held.

Ken Iverson then apologized to the committee and stated that he works with Ms. Sass (Proforma) and had given her a copy of the Klovera proposal. Iverson stated that he did not realize that it would be wrong or would cause any problems.

A motion to adjourn was made by Almer, seconded by Throneburg. Motion carried.