

ANNEXATIONS & DISCONNECTIONS

765 ILCS 205/1.02

IN ORDER TO IMPLEMENT BOUNDARY CHANGES FOR PROPERTY TAX COLLECTIONS, VOTER CODING, ZONING, SALES TAX AND OTHER USES THERE MUST BE FILED WITH THE GRUNDY COUNTY CLERK'S TAX EXTENSION DEPARTMENT **FOUR COPIES** OF EACH SUCH ANNEXATION OR DISCONNECTION. WE WILL FORWARD COPIES TO THE ELECTION DEPARTMENT, ILLINOIS DEPARTMENT OF REVENUE, COUNTY LAND USE – ZONING DEPARTMENT, AND COUNTY G.I.S. DEPARTMENT. ILLINOIS LAW MAY REQUIRE YOU TO FILE ADDITIONAL COPIES WITH THE COUNTY RECORDER.

THE DOCUMENTS MUST CONTAIN THE FOLLOWING INFORMATION AT A MINIMUM:

1. ONE CERTIFIED COPY OF EACH ANNEXATION OR DISCONNECTION, INCLUDING ALL RELEVANT ATTACHMENTS, EXHIBITS ETC.
(WE DO NOT NEED PRE-ANNEXATION AGREEMENTS)
2. LEGAL DESCRIPTION AND PLAT THAT ABSOLUTELY, POSITIVELY, MUST BE ACCURATE AND LEGIBLE. IT SHOULD GIVE REFERENCE TO GOVERNMENT SURVEYS, SECTION, TOWNSHIP AND RANGE. CURRENT VALID PERMANENT INDEX NUMBERS (PINs) MAY BE INCLUDED, BUT ARE NOT TO BE CONSIDERED AS A SUBSTITUTE FOR AN ACCURATE LEGAL DESCRIPTION!
3. THE EFFECTIVE DATE OF A BOUNDARY CHANGE, ONLY IF IT IS DIFFERENT THAN THE DATE OF PASSAGE, SHOULD BE NOTED IN A PROMINENT WAY SOMEWHERE ON THE FACE OF THE DOCUMENT, BECAUSE THE PROPERTY IS SUBJECT TO THE NEXT PASSED TAX LEVY AND ELECTION AFTER AN ANNEXATION BECOMES EFFECTIVE.