

**IN THE CIRCUIT COURT OF THE 13TH JUDICIAL CIRCUIT GRUNDY
COUNTY, ILLINOIS**

Plaintiff(s)

Vs

No. _____

Amount Claimed _____ plus costs

Defendant(s)

SUMMONS, FORCIBLE ENTRY AND DETAINER

To each defendant: _____

You are hereby summoned and required to appear before this court in the WEST COURTROOM of the Grundy County Courthouse located at 111 E Washington Street, Morris, Illinois, at 9:30 A.M., on Wednesday _____, 20____, to answer the complaint in this case, a copy of which is hereto attached. **IF YOU FAIL TO DO SO, A JUDGMENT BY DEFAULT MAY BE TAKEN AGAINST YOU FOR THE RELIEF ASKED IN THE COMPLAINT.**

E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-providers.htm> to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/FAQ/gethelp.asp>, or talk to your local circuit clerk's office.

To the officer:

This summons must be returned by the officer or other person to whom it was given for service, with indorsement of service and fees, if any, immediately after service and not less than 3 days before day of appearance. If service cannot be made, this summons shall be returned so endorsed. This summons may not be served later than 3 days before the day of appearance.

WITNESS, _____, 20____.

(Seal of court)

(Clerk of the Circuit Court)

(Plaintiff's attorney or plaintiff if not represented by an attorney.)

Name _____

ARDC # _____

Address _____

City, State and zip _____

Telephone _____

Email _____

Date of service: _____, 20____.

(To be inserted by officer on copy left with defendant or other person)

NOTICE TO DEFENDANT

At the time and place indicted in this summons you must appear either in person or by an attorney and make your presence known to the court.

You need not file any written answer to the complaint of the plaintiff, which has been herewith served upon you, unless ordered to do so by the court.

If you do not appear at the time and place indicated in this summons, the allegations of the complaint will be taken as confessed and judgment may be entered against you for an amount not to exceed the amount claimed.

In the event judgment is entered against you in the manner indicated in the above paragraph, if you have a valid defense to the claim, you may ask the court to vacate the judgment at any time within thirty (30) days after it was entered, but you must file an affidavit in writing with the court showing that you do have a valid defense and that you were not lax in prosecuting the same.

The case will be tried on the day set for your appearance unless otherwise ordered by the court.

If you wish to contest the claim, you must appear at the time and place stated herein, with the witnesses, books or documents need to establish your defense.