

GRUNDY COUNTY SHERIFF'S DEPARTMENT

**SPECIFICATIONS
AND QUOTATION
FORM**

For

BULK FUEL

**NOTICE
SHERIFF FUEL QUOTES**

Grundy County Sheriff's Department is requesting a quotation for the purchase and delivery of Unleaded Gasoline. This quotation is for an annual contract that anticipates the purchase of approximately 60,000 gallons of unleaded fuel.

Specifications and forms are available on line at www.grundyco.org and at the Grundy County Sheriff's office, 111 East Illinois Avenue, Morris, IL.

The County of Grundy reserves the right to accept or reject any and all quotes, parts of any and all quotes or to waive technical errors or omissions in submitted quotes. Quotes may not be withdrawn for a period of 30 days after opening.

Sealed quotations will be accepted at the Grundy County Sheriff's Department, 111 East Illinois Avenue, Morris, IL until 10:00 am March 5, 2019, at which time the bids will be publicly opened. Fax and electronic submissions will not be accepted.

Tax Exemption:

Grundy County may be exempt from certain State, Municipal or Federal Excise Taxes. Each bidder must be prepared to file for any refund relating to said taxes. Grundy County is not to be billed for any exempted Federal and/or Sales Taxes.

Quantity Requirements:

It is estimated that the Grundy County Sheriff's Department will require approximately 60,000 gallons of 87 octane gasoline delivered to the Sheriff's Department during the term of the contract. This contract will commence March 13, 2019 and end December 31, 2019.

Decreases to Estimated Quantities: The quantities heretofore identified are estimates only. Grundy County reserves the right to decrease the amount of fuels purchased under this contract with no penalties, fees, or additional charges.

Increases to Estimated Quantities: In the event Grundy County purchases more than 60,000 gallons of unleaded gasoline, the Vendor may increase the per-gallon price charged for said fuels; however, the price per gallon shall not exceed the Vendor's rack price on the date of delivery plus 10¢ per gallon.

Prices:

Prices shall remain in effect throughout the length of the contract, and shall be a FIXED RATE PER GALLON.

If the Federal Government, through any of its agencies, imposes price controls or pricing rules during the term of the contract, the supplier shall comply with such rules and regulations. Grundy County will **not** be responsible for any such increase in cost during the length of the contract.

SPECIFICATIONS

87 Octane Unleaded Gas

Unleaded gasoline shall have a minimum octane rating of 87 (R+M)/2 and shall not contain more than 10% alcohol-based fuel. It shall also comply with all of the latest federal and state requirements for unleaded fuels.

DELIVERY

Fuel shall be delivered to and placed in the 10,000-gallon tank provided by the City of Morris located at 289 N. River Road, Morris, IL 60450.

All deliveries to the City of Morris shall be as directed by the Grundy County Sheriff. Any additional deliveries shall be made within twenty-four hours of notification of the need for gasoline. The successful bidder shall contact the Morris Public Works Department to confirm available tank capacity prior to delivery. The successful bidder shall be directly responsible for any and all delivery charges. Do not include any delivery charges on your quotation. Grundy County will pay no delivery charges.

GRUNDY COUNTY SHERIFF'S DEPARTMENT

111 East Washington Street, Morris, Illinois 60450

BID SHEET
BULK FUEL QUOTATION

CONTRACT PERIOD – March 13, 2019 – December 31, 2019		
Approx. Quantity	Description	Unit Price – Unleaded Gas \$ / Gallon
60,000 Gal.	Base Price, 87 Octane Unleaded Gasoline w/ Ethanol	\$ _____
	Underground Storage Tax	\$ _____
	Environmental Impact Fee	\$ _____
	Motor Fuel Tax	\$ _____
	Other Taxes/Fees	\$ _____
	Total Per Gallon Cost:	\$ _____
Any State, Local or Federal Excise Taxes shall be paid for by the vendor. It will be the duty of the vendor to apply for and request any refunds from the government where these taxes are concerned.		

Submitted By: _____ Company Name: _____

Address: _____

Phone: _____

Signature: _____ Title: _____

RETURN THIS SHEET FOR QUOTE
RETURN THIS SHEET IN
SEALED ENVELOPE MARKED
"BULK FUEL BID"
WITH COMPANY
NAME/ADDRESS