

GRUNDY COUNTY

**SPECIFICATIONS
AND BID SHEET**

For

BULK FUEL & FUEL DISPENSING SYSTEM

INVITATION TO BID

GRUNDY COUNTY: BULK FUEL & FUEL DISPENSING SYSTEM BID

Sealed bids will be received for the purchase and delivery of Unleaded Gasoline and Diesel Fuel as well as the furnishing and installation of a 1500 gallon tank, pump, and all necessary fittings and connections. This bid is for an annual contract that anticipates the purchase of approximately 99,000 gallons of unleaded fuel, and 18,000 gallons of diesel fuel.

Sealed envelope must be clearly marked on the exterior "BULK FUEL & FUEL DISPENSING SYSTEM" and contain an original signature of the Bid Sheet Form. Sealed bids will be accepted until 11:00AM on October 17, 2019 at the Grundy County Highway Department, 245 N. Illinois Route 47, Morris, IL 60450. At that time, sealed bids will be publicly opened and read aloud. Fax and electronic submissions will not be accepted.

Bid documents are available at the office of the County Engineer, Grundy County Highway Department, 245 N. Illinois Route 47, Morris, IL 60450, and for inspection online at www.grundyco.org/bids-and-rfp/. The bidder remains responsible for obtaining all addenda, which will be posted at the same website.

Bids may not be withdrawn or revoked for a period of 45 days after submission.

The County of Grundy reserves the right to reject any and all bids and to waive technical errors or informalities in bidding.

Chris Balkema
County Board Chair

SPECIFICATIONS

BULK FUEL AND DELIVERY

Tax Exemption:

Grundy County may be exempt from certain State, Municipal or Federal Excise Taxes. Each bidder must be prepared to file for any refund relating to said taxes. Grundy County is not to be billed for any exempted Federal and/or Sales Taxes.

Quantity Requirements:

It is estimated that Grundy County will require approximately 101,000 gallons of 87 octane gasoline and approximately 18,000 gallons of Ultra Low Sulfur Diesel Fuel delivered to the Highway Department Facility during the term of the contract. This contract will be for a twelve month period, commencing January 1, 2020 and ending December 31, 2020.

Decreases to Estimated Quantities: The quantities heretofore identified are estimated only. Grundy County reserves the right to decrease the amount of fuels purchased under this contract with no penalties, fees, or additional charges.

Increases to Estimated Quantities: In the event Grundy County purchases more than 101,000 gallons of unleaded gasoline or 18,000 gallons of diesel fuel, the Vendor may increase the per-gallon price charged for said fuels; however, the price per gallon shall not exceed the Vendor's rack price on the date of delivery plus 10¢ per gallon.

Prices:

Prices shall remain in effect throughout the length of the contract, and shall be a FIXED RATE PER GALLON. The Illinois Motor Fuel Tax and Underground Storage Tax should not be part of the bid quote. Said fees are to be billed as a separate line item on invoices submitted to the Department.

If the Federal Government, through any of its agencies, imposes price controls or pricing rules during the term of the contract, the supplier shall comply with such rules and regulations. Grundy County will **not** be responsible for any such increase in cost during the length of the contract.

SPECIFICATIONS

BULK FUEL AND DELIVERY

87 Octane Unleaded Gas

Unleaded gasoline shall have a minimum octane rating of 87 (R+M)/2 and shall not contain more than 10% alcohol-based fuel. It shall also comply with all of the latest federal and state requirements for unleaded fuels.

Ultra-Low Sulfur Diesel Fuel Specifications

ULS Diesel Fuel must be a high quality ULS Bio-Diesel (B2) blend. It must meet the specifications attached hereto and incorporated herein as "Exhibit A". Diesel Fuel will be seasonally and geographically blended for low temperature and performance, as to insure a low cloud point and pour point.

Diesel Fuel must have:

1. Specifications per ASTM D975 S15
2. A dispersant to guard against clogging filters
3. An extra lubricity added
4. Glycol Ether to shed water
5. An antioxidant for storage life
6. A metal deactivator to suppress gum and varnish
7. A corrosion inhibitor
8. A low sulfur content, .05 wt % maximum
9. Must be blended with a minimum 2% pure Bio-Diesel (Specifications per ASTM D6751-08 Standards for S15 Grade)
10. Winter blend shall be with ULSD #1 per ASTM specifications
11. Submit spec sheet for diesel fuel additives

DELIVERY

Fuel shall be delivered to the following location and placed in tanks provided. The Grundy County Highway Facility currently has one - 1,000-gallon Unleaded Fuel Tank, and one - 2,500-gallon Diesel Fuel Tank. Both tanks are dual-wall and above ground. It is expected that the successful bidder will furnish and install an additional 1,500 gallon Unleaded dual-wall above ground Fuel Tank as part of this contract and that tank be furnished and installed and available for use upon start of this contract.

Grundy County Highway Department
245 N. Illinois Route 47
Morris, IL 60450

All deliveries to the Highway Department shall be made weekly on weekdays between the hours of 7:30 AM and 4:00 PM, unless otherwise directed by the Grundy County Engineer. Any additional deliveries shall be made within twenty-four hours of notification of the need for gasoline or diesel fuel. The successful bidder shall be directly responsible for any and all delivery charges. Grundy County will not pay delivery charges, so be sure to exclude them from your quotation.

SPECIFICATIONS

FUEL DISPENSING SYSTEM

All work shall be performed in conformance with the provisions contained herein. Any errors or omission so noted by the contractor(s) shall be brought to the attention of the County Engineer immediately and prior to any incorporation into the project. All work shall be done in conformance with all Federal, State, and local laws and ordinances. The contractor is responsible for obtaining all necessary permits.

Tax Exemption:

Grundy County may be exempt from certain State, Municipal or Federal Excise Taxes. Each bidder must be prepared to file for any refund relating to said taxes. Grundy County is not to be billed for any exempted Federal and/or Sales Taxes.

Tank Furnish and Install

The contractor shall furnish and install the following:

One (1) 1,500 gallon capacity dual-wall above ground steel gasoline tank bearing the U.L Label.

Tank shall be placed on existing concrete pad and secured in place per tank manufacturer specifications.

Tank shall be placed a minimum of 48" from existing tank.

Tank shall be properly grounded.

Tank shall have a minimum (4) 3" tapped openings to the interior of the tank.

It shall be the sole responsibility of the contractor to ensure all equipment is compatible and meets or exceeds the most current Illinois State Fire Marshall Code. Any additional labor or materials necessary to complete the scope of work not described herein will not be paid for separately but shall be included in the LUMP SUM cost of FUEL DISPENSING SYSTEM.

Tank Hardware, Fittings, and Accessories

The contractor shall furnish and install the following:

The vent line shall be minimum 2 ½" in diameter and will be routed from the tank vertical to match elevation of existing vent lines.

There shall be minimum of (2) fill pipes on opposite ends of the tank with a minimum diameter of 7".

It shall be the sole responsibility of the contractor to ensure all necessary hardware, fittings, and accessories are provided. Any additional labor or materials necessary to complete the scope of work not described herein will not be paid for separately but shall be included in the LUMP SUM cost of FUEL DISPENSING SYSTEM.

Gas Pumps, FUEL MASTER CONTROLLED

The existing pumps are controlled and managed by FUEL MASTER PLUS.

The contractor shall furnish and install the following:

One (1) gasoline dispensing pump, tank mounted, on top of tank, north end.

Gasoline pump shall be heavy duty type and shall be GPI Model 3120 or equal.

Gasoline pump shall be connected to current fuel master system.

Automatic shutoff nozzles, type CATLOW INC AUTOMATIC MODEL GPI or equal, hanger, and minimum 18' dispensing hose shall be installed.

One (1) Fuel meter type GPI MR 5-30 or equal shall be installed.

Remote Gauges

The contractor shall furnish and install remote gauges for purposes of checking tank contents.

Electrical Connection

The contractor shall ensure all power necessary to run fuel dispensing system described herein is provided and meets all current code.

Contractor Responsibility and Payment

It shall be the sole responsibility of the contractor to ensure all equipment is compatible and meets or exceeds the most current Illinois State Fire Marshall Code.

It shall be the sole responsibility of the contractor to determine all required equipment, fittings, hardware, and supplies necessary. Any and all necessary requirements determined by the contractor shall not be paid separately but shall be included in the LUMP SUM cost of FUEL DISPENSING SYSTEM.

Payments shall be 30 days net.

GRUNDY COUNTY

245 N. Illinois Route 47, Morris, Illinois 60450 (815) 942-0363

BULK FUEL & FUEL DISPENSING SYSTEM BID SHEET FORM

CONTRACT PERIOD – TWELVE (12) MONTHS January 1, 2020 – December 31, 2020				
* Approx. Quantity	Description	Unit Price – Unleaded Gas \$ / Gallon	Unit Price – Diesel Fuel \$ / Gallon	Grand Total Price for Gas / Diesel
101,000 Gal.	87 Octane Unleaded Gasoline w/ Ethanol	\$ _____ **		\$ _____
18,000 Gal.	Diesel Fuel – High Quality ULSD Biodiesel (B2) Blend		\$ _____ **	\$ _____
Any State, Local or Federal Excise Taxes shall be paid for by the vendor. It will be the duty of the vendor to apply for and request any refunds from the government where these taxes are concerned.				
** Unit Price includes: > <i>Underground Storage Tax</i> > <i>Motor Fuel Tax</i> > <i>Environmental Impact Fee</i> > <i>FET (LUST)</i>				
Fuel Dispensing System (L-Sum)				\$ _____
Grand Total (Bids evaluated on grand total amount)				\$ _____

* Approx. quantity for bidding purposes only. (See quantity requirement specifications)

Please verify YES or NO that your product meets or exceed the following requirements:

- | | |
|--|-----------------|
| Diesel Fuel must be a high quality ULSD Biodiesel (B2) Blend | _____ Y _____ N |
| Diesel Fuel will be seasonally and geographically blended for low temperatures | _____ Y _____ N |
| A dispersant to guard against clogging filters | _____ Y _____ N |
| An extra lubricity added | _____ Y _____ N |
| Glycol Ether to shed water | _____ Y _____ N |
| An antioxidant for storage life | _____ Y _____ N |
| A metal deactivator to suppress gum and varnish | _____ Y _____ N |
| A corrosion inhibitor | _____ Y _____ N |
| A low-sulfur content, .05 Wt % maximum | _____ Y _____ N |

Submitted By: Company Name: _____

Address: _____

Phone: _____

Signature: _____ Title: _____

RETURN BID SHEET FORM FOR BID