

**GRUNDY COUNTY**

**SPECIFICATIONS  
AND BID SHEET**

Not  
For  
Bid  
For

**BULK FUEL**

Please request a formal bid packet  
by email from  
[debrown@grundyco.org](mailto:debrown@grundyco.org)

## INVITATION TO BID

### GRUNDY COUNTY: BULK FUEL BID

Sealed bids will be received for the purchase and delivery of Unleaded Gasoline and Diesel Fuel. This bid is for an annual contract that anticipates the purchase of approximately 100,000 gallons of unleaded fuel, and 18,000 gallons of diesel fuel.

Sealed envelope must be clearly marked on the exterior "BULK FUEL" and contain an original signature of the Bid Sheet Form. Sealed bids will be accepted until 11:00 AM on November 23, 2020 at the Grundy County Highway Department, 245 N. Illinois Route 47, Morris, Il. 60450. At that time, sealed bids will be publicly opened and read aloud. Fax and electronic submissions will not be accepted.

Bid documents are available at the office of the County Engineer, Grundy County Highway Department, 245 N. Illinois Route 47, Morris, Il. 60450, and for inspection online at [www.grundyco.org/bids-and-rfp/](http://www.grundyco.org/bids-and-rfp/). The bidder remains responsible for obtaining all addenda, which will be posted at the same website.

Bids may not be withdrawn or revoked for a period of 45 days after submission.

The County of Grundy reserves the right to reject any and all bids and to waive technical errors or informalities in bidding.

Chris Balkema  
County Board Chair

Please request a formal bid packet  
by email from  
[debrown@grundyco.org](mailto:debrown@grundyco.org)

**Tax Exemption:**

Grundy County may be exempt from certain State, Municipal or Federal Excise Taxes. Each bidder must be prepared to file for any refund relating to said taxes. Grundy County is not to be billed for any exempted Federal and/or Sales Taxes.

**Quantity Requirements:**

It is estimated that the Grundy County will require approximately 100,000 gallons of 87 octane gasoline and approximately 18,000 gallons of Ultra Low Sulfur Diesel Fuel delivered to the Highway Department Facility during the term of the contract. This contract will be for a twelve month period, commencing January 1, 2021 and ending December 31, 2021.

*Decreases to Estimated Quantities:* The quantities heretofore identified are estimated only. Grundy County reserves the right to decrease the amount of fuels purchased under this contract with no penalties, fees, or additional charges.

*Increases to Estimated Quantities:* In the event Grundy County purchases more than 100,000 gallons of unleaded gasoline or 18,000 gallons of diesel fuel, the Vendor may increase the per-gallon price charged for said fuels; however, the price per gallon shall not exceed the Vendor's rack price on the date of delivery plus 10¢ per gallon.

**Prices:**

Prices shall remain in effect throughout the length of the contract, and shall be a FIXED RATE PER GALLON. The Illinois Motor Fuel Tax and Underground Storage Tax shall not be shown separately on Bulk Fuel Bid Sheet Form, but shall be included in Fixed Rate Per Gallon for both unleaded gas and Diesel Fuel. Said fees are to be billed as a separate line item on invoices submitted to the Department.

If the Federal Government, through any of its agencies, imposes price controls or pricing rules during the term of the contract, the supplier shall comply with such rules and regulations. Grundy County will **not** be responsible for any such increase in cost during the length of the contract.

## SPECIFICATIONS

### 87 Octane Unleaded Gas

Unleaded gasoline shall have a minimum octane rating of 87 (R+M)/2 and shall not contain more than 10% alcohol-based fuel. It shall also comply with all of the latest federal and state requirements for unleaded fuels.

### Ultra-Low Sulfur Diesel Fuel Specifications

ULS Diesel Fuel must be a high quality ULS Bio-Diesel (B2) blend. It must meet the specifications attached hereto and incorporated herein as "Exhibit A". Diesel Fuel will be seasonally and geographically blended for low temperature and performance, as to insure a low cloud point and pour point.

Diesel Fuel must have:

1. Specifications per ASTM D975 S15
2. A dispersant to guard against clogging filters
3. An extra lubricity added
4. Glycol Ether to shed water
5. An antioxidant for storage life
6. A metal deactivator to suppress gum and varnish
7. A corrosion inhibitor
8. A low sulfur content, .05 wt % maximum
9. Must be blended with a minimum 2% pure Bio-Diesel (Specifications per ASTM D6751-08 Standards for S15 Grade)
10. Winter blend shall be with ULSD #1 per ASTM specifications
11. Submit spec sheet for diesel fuel additives

**DELIVERY**

Fuel shall be delivered to the following location and placed in tanks provided. The Grundy County Highway Facility has one - 1,000-gallon Unleaded Fuel Tank, and one - 1,500-gallon Unleaded Fuel Tank, and one - 2,500-gallon Diesel Fuel Tank. All three tanks are dual-wall and above ground.

Grundy County Highway Department  
245 N. Illinois Route 47  
Morris, IL 60450

All deliveries to the Highway Department shall be made at a minimum 1 time per week, weekdays between the hours of 7:30 AM and 4:00 PM, unless otherwise directed by the Grundy County Engineer. Any additional deliveries shall be made within twenty-four hours of notification of the need for gasoline or diesel fuel. The successful bidder shall be directly responsible for any and all delivery charges. Do not include any delivery charges on your quotation. Grundy County will pay no delivery charges.

# GRUNDY COUNTY

245 N. Illinois Route 47, Morris, Illinois 60450 (815) 942-0363

## BULK FUEL BID SHEET FORM

CONTRACT PERIOD – TWELVE (12) MONTHS January 1, 2021 – December 31, 2021				
*Approx. Quantity	Description	Fixed Rate Per Gallon – Unleaded Gas \$ / Gallon	Fixed Rate Per Gallon – Diesel Fuel \$ / Gallon	Grand Total Price for Gas / Diesel (Approx. Quantity X \$ / Gallon)
100,000 Gal.	87 Octane Unleaded Gasoline w/ Ethanol	\$ _____**		\$ _____
18,000 Gal.	Diesel Fuel – High Quality ULSD Biodiesel (B2) Blend	Not Bid	\$ _____**	\$ _____
Any State, Local or Federal Excise Taxes shall be paid for by the vendor. It will be the duty of the vendor to apply for and request any refunds from the government where these taxes are concerned.				
<b>** Unit Price includes:</b> > <b>Underground Storage Tax</b> > <b>Motor Fuel Tax</b> > <b>Environmental Impact Fee</b> > <b>FET (LUST)</b>				
<b>Grand Total (Bids evaluated on this grand total amount)</b>				\$ _____

\* Approx. quantity for bidding purposes only. (See quantity requirement specifications)

Please verify YES or NO that your product meets or exceed the following requirements:

- |  |               |
|--|---------------|
| Diesel Fuel must be a high quality ULSD Biodiesel (B2) Blend                   | _____Y _____N |
| Diesel Fuel will be seasonally and geographically blended for low temperatures | _____Y _____N |
| A dispersant to guard against clogging filters                                 | _____Y _____N |
| An extra lubricity added   | _____Y _____N |
| Glycol Ether to shed water   | _____Y _____N |
| An antioxidant for storage life  | _____Y _____N |
| A metal deactivator to suppress gum and varnish                                | _____Y _____N |
| A corrosion inhibitor  | _____Y _____N |
| A low-sulfur content, .05 Wt % maximum   | _____Y _____N |

**Submitted By:** Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

RETURN BID SHEET FORM FOR BID