

THE COURT REQUIRES YOU TO HAVE THE FOLLOWING DOCUMENTS IN ORDER FOR YOUR FILE TO BE SENT TO THE JUDGE FOR A PROVE-UP.

THERE ARE NO EXCEPTIONS TO THIS POLICY.

- ❑ Appearance filed by Respondent
- ❑ Certificate of Completion of Parenting Class (only those classes approved by Local Court Rule) filed for both Parties
- ❑ Certificate of Dissolution of Marriage/Civil Union (filed with Petition for Dissolution)
- ❑ Original Judgment for Dissolution of Marriage, fully completed and signed by each party (and Marital Settlement Agreement signed by each party, if applicable)
- ❑ Allocation Judgment allocating parental responsibilities and parenting time, fully completed and signed by each party (if minor children)
- ❑ Uniform Order for Support, fully completed and signed by each party with statutory child support calculations attached (if minor child and/or children who are 18, but have not graduated high school)

THE ABOVE ITEMS (EXCEPT THE APPEARANCES) MUST ALSO BE EMAILED TO THE JUDGES CLERK 24 HOURS PRIOR TO THE SCHEDULED PROVE UP.